

**RULES AND REGULATIONS OF A TWO-STAGE STUDY AND DEVELOPMENT
ARCHITECTURAL AND URBAN DESIGN COMPETITION**

for an architectural and landscaping concept

**for Phase A and Phase B of the investment titled "Construction of an academic building
at Bednarska 2/4 Street (Phase A of the investment implemented within the framework of
the "University of Warsaw 2016-2025" Multi-Year Programme)**

SARP COMPETITION No. 989

CONTRACTING AUTHORITY:

University of Warsaw

ul. Krakowskie Przedmieście 26/28

00-927 Warszawa

website: www.uw.edu.pl

**The procedure is conducted in Polish. The English version of the Rules and Regulation
is only an auxiliary material.**

CPV CODE:

Service groups

712 00000-0 architectural and related services

713 00000-1 engineering services

714 00000-2 urban planning and architectural landscape services

Service classes

7122 0000-6 architectural design services

7132 0000-7 engineering design services

7142 0000-8 landscape architectural services

Service categories

71322 000-1 engineering design services for the construction of civil engineering works

71420 000-8 landscape architectural services

Warsaw, 18 July 2019

TABLE OF CONTENTS

DEFINITIONS	5
I. General information	8
1.1. Name and address of Contracting Authority	8
II. Contract award procedure.....	8
III. Description of the subject of Competition	9
IV. Detailed information	10
1. Acceptance to participate in the Competition.....	10
2. Cost of the Investment:	10
3. Competition Time Schedule.....	11
V. Providing information, representations and documents related to the Competition... 12	
VI. Competition participation terms and conditions and grounds for being excluded from the Competition.	13
VII. List of representations and documents confirming the fulfilment of Competition participation terms and conditions and confirming lack of grounds for being excluded from the Competition.	15
VIII. Requirements applicable to Applications to Participate in the Competition, as well as to representations and documents	20
IX. Deadline and place for submitting Applications to Participate in the Tender	22
X. Assessment of Applications to Participate in the Competition.....	22
XI. Preparation and filing of Study Submissions in the first stage of the Competition.	23
1. General information concerning the preparation of a Study Submission:.....	23
2. Content and form of a Study Submission.....	23
3. Method, location and deadline for filing Study Submissions	27
XII. Preparing and submitting Competition Submissions in the second stage of the Competition.....	28
1. General information on the preparation of the Competition Submission:.....	28
2. Content and form of a Study Submission.....	29
3. Method, location and deadline for filing Competition Submissions.....	32
XIII. Evaluation of Submissions	33
1. Methodology applied to assess Study Submissions.	33
2. Methodology of assessing Competition Submissions.....	34
3. Criteria for the assessment of Submissions.....	34
XIV. Awards and announcement of Competition results	36
XV. The Jury	40
XVI. Negotiations of single source contract or negotiations without publication of a contract notice	41
XVII. Arrangements concerning copyright.....	42

XVIII. Legal remedies available to Competition Participants.....	43
XIX. Information clause required under Art. 13 GDPR.....	43
APPENDICES:.....	44

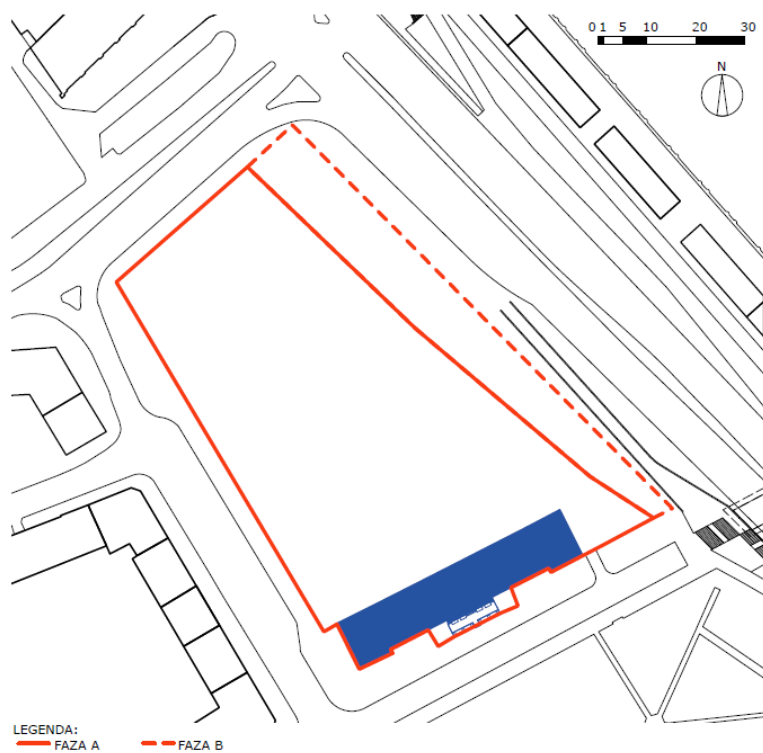
Whereas:

- A plot located in Warsaw, 2/4 Bednarska Street, reference number 35, section 5-04-01, represents property of the University of Warsaw,
- The University of Warsaw does not hold the right to administer the property that forms a part of the plot located in Warsaw, 2/4 Bednarska Street, reference number 8, section 5-04-01 in Warsaw,
- The University of Warsaw intends to execute an investment titled "Construction of an academic building at Bednarska 2/4 Street" in a manner that provides for the execution of Phase A of the investment on the plot No. 35 and Phase B on the part of the plot No. 8,
- Phase A of the investment will be carried out as part of the "University of Warsaw 2016-2025" Multi-Year Programme,
- Phase B of the investment will be carried out in the future, on condition that the University of Warsaw acquires the right to administer the part of the plot No. 8 and relevant funds for the investment execution,

The architectural and landscaping concept should cover both Phase A and Phase B of the investment, so that:

1. Phase A could be executed first and independently of Phase B; however, we should bear in mind that Phase A represents a development part of the competition,
2. Phase B could be executed later, without substantial interference in the facility executed as part of Phase A; however, we should bear in mind that Phase B represents a conceptual part of the competition.

PHASES AND STAGES OF THE INVESTMENT



	STAGE 1	STAGE 2
Submission	October 2019	March 2020
Scope of submission	- 3 B1 boards - a 1:500 model	- 6 A0 boards - a 1:200 model
Scale of drawings	- all drawings in the 1:500 scale, only the floor plan of the ground floor in the 1:200 scale	- floor plans, cross-sections, facades in the 1:200 scale
Details of area overview	function types, e.g. education, administration	details down to a single room
3D views	- views and/or axonometry showing in the linear manner how the building is embedded in its surroundings	- realistic visualisations of the concept from given view points
Phase A	a programme, urban planning and architectural concept	a precise architectural design as regards which documentation will be commissioned
Phase B		an architectural design as regards which documentation of a multi-discipline concept will be commissioned

DEFINITIONS

The individual expressions and abbreviations used in these Rules and Regulations shall have the following meaning:

“Winning Design Author” – shall be understood as a competition Participant who has received the first prize and who will be invited to negotiate a single source contract for the performance of the subject of the contract in compliance with the programming requirements and guidelines set forth in detail in these Rules and Regulations.

“Distinguished Design Authors” – shall be understood as Competition Participants (at least 2 Participants) who have received the first, second and third prize and who will be invited to negotiations without announcement for the performance of the subject of the contract in compliance with the programming requirements and guidelines set forth in detail in the Rules and Regulations of the Competition.

“Documentation” – shall be understood as:

For Phase A and B: Competition concept, conceptual design,

For Phase A: Building permit design along with the landscaping design and utility connections design – in a form to be agreed upon, detailed designs, interior design, detailed specification of premises, fire scenario, CFD fire simulation and control matrix compliant with the fire scenario, fire manual, operating manual, technical specifications applicable to the performance and acceptance of construction works, bill of quantities, investor’s cost estimate, information on safety and protection of health, energy characteristics design, removal of collisions,

For Phase B: Land development design (LDD) for the purpose of obtaining a Phase A building permit.

“Business Day” and/or “Business Days” – shall mean any days from Monday to Friday, with the exception of bank holidays.

“Phase A” – a phase of the investment titled “Construction of an academic building at Bednarska 2/4 Street”, implemented as part of the “University of Warsaw 2016-2025” Multi-Year

Programme on a cadastral plot No. 35 (the cadastral plot No. 35 has been marked by numbers 1-18), section 5-04-01 in Warsaw. Phase A is a development part of the competition, in accordance with the Functional and Utility Guidelines. NOTE: pursuant to the Decision No. 7/SRÓ/C1/19 on determining the location of the public purpose investment of 01.07.2019, Phase A is referred to as Stage 1.

“**Phase B**” – a phase concerning the development concept outside the framework of the Multi-Year Programme, executable on a part of the cadastral plot No. 8 (a fragment of the plot No. 8 is marked by numbers 1’, 2’, 3’, 4’, 5’, 6’), section 5-04-01 in Warsaw. Phase B is a conceptual part of the competition, in accordance with the Functional and Utility Guidelines. NOTE: pursuant to the Decision No. 7/SRÓ/C1/19 on determining the location of the public purpose investment of 01.07.2019, Phase B is referred to as Stage 2.



“**Investment**” – shall be understood as Phase A and B of the investment titled “Construction of an academic building at Bednarska 2/4 Street” (Phase A is carried out as part of the “University of Warsaw 2016-2025” Multi-Year Programme).

“**Contracting Authority’s Manager**” – shall be understood as a person who is authorised to manage the Contracting Authority.

“**Multi-disciplinary Concept**” – shall be understood as determination of preliminary architectural, structural, installations-related, infrastructural, technological and maintenance-related solutions and standards that should serve as a basis for further design work. The multi-disciplinary concept concerns Phase A and Phase B, including the Land Development Design of Phase B that is necessary to obtain a Building Permit for Phase B.

“**Competition**” – shall be understood as a competition held pursuant to the provisions of Article 110-127 of the Act and pursuant to the present Rules and Regulations.

“**Competition Materials**” – should be understood as a set of materials handed over to the Competition Participants by the Organising Authority. Competition Materials shall comprise the following:

Bednarska – Functional and Utility Guidelines

Master map – PDF
Master map – DWG
Dendrological inventory
Floor plans and facades of the historic bathhouse
A schematic 3D model including the immediate surroundings
Description of the mother model – PDF
Insert's dimensions – DWG
Guidelines of the Mazowieckie Voivodeship Conservator of Monuments
Guidelines of the Municipal Water and Sewerage Company
Decision of the President of the Capital City of Warsaw on determining the location of the public purpose investment
A geotechnical opinion on the subsoil and ground contamination analysis for the investment titled “An academic building at Bednarska 2/4 Street, Warsaw”
An analysis of geophysical analysis of the construction site at the Faculty of Journalism area

“Study Submission” – shall be understood as competition work submitted in the first stage of the Competition.

“Competition Submission” – shall be understood as competition work submitted in the second stage of the Competition.

“Organising Authority”, also referred to as the “Contracting Authority” – shall be understood as the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa.

“Multi-Year Programme” – should be understood as the “University of Warsaw 2016-2025” multi-year programme adopted by means of Resolution 209 of the Council of Ministers of 3 November 2015 on the adoption of the “University of Warsaw 2016-2025” Multi-Year Programme, amended by Resolution 2 of the Council of Ministers of 13 January 2017 and Resolution 101 of 19 August 2018 (Official Gazette of 2015, item 1124, Official Gazette item 58 and Official Gazette of 23 August 2018 item 800).

“Building Permit Design” – shall be understood as a “building permit design” within the meaning of Article 33 and 34 of the Construction Law Act of 7 July 1994 (Journal of Laws of 2017, item 1332) and within the meaning of secondary legislation to that Act, in particular of the Regulation of the Minister of Transport, Construction and Maritime Economy on the detailed scope of building permit designs of 25 April 2012 (Journal of Laws of 2012, item 462, as amended).

“Detailed Design” – shall be understood as a set of documents, based on the Building Permit Design, providing more detailed and specific information, with the degree of precision thereof required to draw up the bill of quantities, the investor's cost estimate, enabling the economic operator to prepare the bid and to perform the construction works. The Detailed Design should contain detailed drawings and descriptions referred to in the Regulation of the Minister of Infrastructure on the Detailed Scope and Forms of Design Documentation, Technical Specifications Applicable to the Performance and Acceptance of Construction Works, as well as Functional Programs of 2 September 2004 (Journal of Laws of 2013, item 1129). The detailed design concerns Phase A.

“Rules and Regulations” – shall be understood as the Rules and Regulations of the two-stage study and development architectural and urban planning competition for an architectural and landscaping concept for Phase A and Phase B of the investment titled “Construction of an

Komentarz [KS1]: uchwała nr 101 z dn. 19.08.2018

academic building at Bednarska 2/4 Street” (Phase A performed within the framework of the “University of Warsaw 2016-2025” Multi-year Programme).

“**Jury Regulations**” – shall mean a document laying down the organisation and working mode of the Jury, accepted by the Contracting Authority.

“**Jury**” – shall mean an auxiliary team appointed to assess whether the Competition Participants comply with the requirements set forth in the Rules and Regulations, to assess the competition submissions and to select the best competition submission.

“**Competition Submission Area**” – shall mean the area the competition is concerned with, i.e. a cadastral plot No. 35 and a part of a cadastral plot No. 8, section 5-04-01 in Warsaw, as described in detail in the Functional and Utility Guidelines (Appendix No. 13).

“**Participant**” or “**Competition Participant**” – shall be understood as a natural person, a legal person or an organisational unit without legal personality, meeting the requirements set forth in the Rules and Regulations of the Competition.

“**Act**” – shall be understood as the Public Procurement Act of 29 January 2004 (Journal of Laws of 20187, item 1986).

“**Single source contract**” – shall be understood as a public contract award procedure conducted once the present Competition has been concluded, pursuant to Article 67(1)(2) of the Act.

“**Negotiations without a contract notice**” – shall be understood as a public contract award procedure conducted once the present Competition has been concluded, pursuant to Art. 62(1)(2) of the Act.

I. General information

1.1. Name and address of Contracting Authority

Uniwersytet Warszawski

ul. Krakowskie Przedmieście 26/28

00-927 Warszawa

website: www.uw.edu.pl

1.2. The competition is organized in cooperation with:

the Executive Board of the Association of Polish Architects (Stowarzyszenie Architektów Polskich - SARP) and with the Warsaw Branch of SARP, Foksal 2 Street, 00-366 Warszawa.

Website: www.sarp.org.pl

Email: konkurs.bednarska@sarp.org.pl

II. Contract award procedure

1. The competition is conducted pursuant to the provisions of the Act and its secondary legislation, and pursuant to:

1.1. Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on public procurement and repealing Directive 2004/18/EC (OJ L 94 of 28.03.2014, p. 65, as amended);

1.2. Civil Code Act of 23 April 1964 (Journal of Laws of 2017, item 459, 933 and 1132);

1.3. Act on Copyright and Related Rights of 4 February 1994 (Journal of Laws of 2017, item 880 and 1089);

- 1.4. Construction Law Act of 7 July 1994 (Journal of Laws of 2017, item 1332) and secondary legislation to that Act, in particular the Regulation of the Minister of Transport, Construction and Maritime Economy of 25 April 2012 on the detailed scope of building permit designs (Journal of Laws of 2012, item 462, as amended);
 - 1.5. These Rules and Regulations;
 - 1.6. Provisions and standards applicable to spatial planning, construction and protection of historic monuments, to the extent these apply to Competition submissions.
2. The estimated value of the Competition exceeds the amount set forth in regulations issued pursuant to Article 11(8) of the Act.

III. Description of the subject of Competition

1. Subject of Competition:

- 1.1. The task consists in drawing up a study submission and a competition submission concerned with the concept of Investment, taking account of the programming requirements and guidelines of the Contracting Authority stated in the Competition Materials.
- 1.2. The Competition is of the open, two-stage and study and development type, meaning that the submission selected in the course of the assessment procedure will serve as a basis for ordering the preparation of Documentation.
- 1.3. The solutions proposed in the Competition should unconditionally fit into the budget assigned for a given Phase, and should comply, to the full extent and in the most favourable manner, with the description of the subject of the Competition provided in the Competition Materials.
- 1.4. Functional, space arrangement and thematic concepts proposed must meet, in an optimized manner, the Organising Authority's expectations as to the spatial, architectural, programming and functional solutions, and as to the economic solutions set forth in the Rules and Regulations and in the Competition Materials, and must comply with the binding administrative decisions specified in the Competition Materials.
- 1.5. The awards referred to under item XIV.1 shall be assigned in the competition.

2. Objective of the Competition

The competition aims to serve as a platform for a wide-scale confrontation of creative designs, and is expected to enable the selection of those architectural and urban planning as well as landscaping concepts that offer the best functional and spatial arrangement opportunities for the Investment comprising two separate Phases, with the reservation that both Phases must separately function in line with their purpose. The concepts presented should provide for future-oriented solutions that will be feasible both in terms of economic effectiveness of the construction process, low operating costs over the building's life cycle, as well as positive impact on humans and on the natural environment. The concepts should also optimally inscribe the new building in the historical context.

Names and codes related to the subject of the contract, in accordance with the Common Procurement Vocabulary (CPV):

CPV code	description (name)
712 00000-0	Architectural and related services
713 00000-1	Engineering services
714 00000-2	Urban planning and architectural landscape services

service classes

CPV code	description (name)
7122 0000-6	Architectural design services
7132 0000-7	Engineering design services
7142 0000-8	Landscape architectural services

service categories

CPV code	description (name)
71322 000-1	Engineering design services for the construction of civil engineering works
71420 000-8	Landscape architectural services

IV. Detailed information

1. Acceptance to participate in the Competition

1.1 The Competition is of an open type. The Participants shall submit to the Organising Authority their Applications to Participate in the Competition. The Jury shall accept those Participants who meet the participation conditions set forth in Chapter VI of the Rules and Regulations to take part in the Competition and to submit their study submissions.

1.2 Participants who fail to meet the participation conditions set forth in the Rules and Regulations shall be excluded from further proceedings.

1.3 The language of the Competition shall be Polish. Any documents and representations drawn up in a different language shall be filed along with their sworn translation into Polish, authenticated by a person authorised to represent the Competition Participant.

2. Cost of the Investment:

2.1 The maximum overall cost of the work to be performed as part of Phase A, based on the Competition Submission selected (Investment execution) must not exceed the amount of gross **PLN 106,414,600** (say: gross one hundred and six million four hundred and fourteen thousand, six hundred, including VAT due). Representation of the Competition Participant concerning the estimated cost of the works performed based on the Competition Submission is included under item 9 and 10 of the Application to Participate in the Competition.

- 2.2 The maximum planned net cost of the contract related to the works carried out as part of Phase A, required in order to prepare a more detailed documentation based on the Competition Submission, with the scope of such documentation provided for in the Material Contract Provisions constituting Appendix No. 3 to the Competition Rules and Regulations, and of transferring the copyright to that documentation, as well as amending such documentation, providing answers to questions related to such documentation during the procedure of awarding a public contract for the construction and for exercising author's supervision during the Investment execution must not exceed the amount of gross **PLN 6,796,421** (say: gross six million seven hundred and ninety six thousand four hundred and twenty one, including the VAT due).
- 2.3 The maximum total planned cost of performing the works as part of Phase B, carried out on the basis of the selected Competition Submission (Investment execution) must not exceed the amount of gross **PLN 17,098,950** (say: gross seventeen million ninety eight thousand nine hundred and fifty, including the VAT due). Representation of the Competition Participant concerning the estimated cost of the works performed based on the Competition Submission is included under item 11 and 12 of the Application to Participate in the Competition.
- 2.4 The maximum total planned cost of the procurement as regards works performed as part of Phase B, required in order to prepare a more detailed documentation based on the Competition Submission, with the scope of such documentation provided for in the Material Contract Provisions constituting Appendix No. 3 to the Competition Rules and Regulations, and of transferring the copyright to that documentation, as well as amending such documentation and providing answers to questions related to such documentation during the procedure of awarding a public contract for the construction must not exceed gross **PLN 79,799** (say: gross seventy nine thousand seven hundred and ninety nine, including the VAT due).
- 2.5 The subject of the contract covered by the procedure having the form of a single source contract or of negotiations without a contract notice has been described in the Material Contract Provisions in Appendix No. 3 to the Competition Rules and Regulations.

3. Competition Time Schedule

Item	Activity/location	Deadline
1.	Providing the Competition notice to the Publications Office of the European Union	18.07.2019
2.	Publishing the present Rules and Regulations and the Competition Materials on the website	After publication of the notice in the OJ EU
3	Accepting questions requiring explanations to the Competition Rules and Regulations	18.07.2019-29.07.2019
4	Publishing answers to questions concerning Competition participation terms and conditions on the website	On an ongoing basis, pursuant to Article 38 of the Act
5	Expiry of the deadline to submit Applications to Participate in the Competition	13.08.2019, 15:00

6	Providing information on the results of the procedure of qualifying Competition Participants, conducted on the basis of Applications to Participate in the Competition	Immediately following the completion of the assessment of Applications and following the completion of the qualification procedure
7	Accepting requests for explanations regarding those provisions of the Rules and Regulations that are concerned with drawing up and filing Study Submissions in the first stage of the Competition	18.09.2019-01.10.2019
8	Providing Participants with answers to their questions concerning drawing up and filing of Study Submissions	19.09.2019-15.10.2019
9	Filing of Study Submissions in the first stage of the Competition	16.10.2019-28.10.2019, 15:00
10	Announcement of results of the first stage of the Competition	28.11.2019
11	Accepting requests for explanations regarding those provisions of the Rules and Regulations that are concerned with drawing up and filing Competition Submissions in the second stage of the Competition	By 10.02.2020
12	Providing Participants with answers to their questions concerning drawing up and filing Competition Submissions	On an ongoing basis, pursuant to Article 38 of the Act
13	Submission of Competition Submissions in the second stage of the Competition	By 09.03.2020, 13:00
14	Official public announcement of the results of the second stage of the Competition	17.03.2020

Note: the Functional and Utility Guidelines can be supplemented and updated between Stage I and Stage II of the Competition.

V. Providing information, representations and documents related to the Competition.

1. Competition Participants may request the Contracting Authority to explain the provisions of the Rules and Regulations. The Contracting Authority and the Participants may communicate through:
 - a. Postal operator, within the meaning of the Postal Services Act of 23 November 2012 (Journal of Laws of 2017, item 1481);
 - b. In person;
 - c. Via a messenger;
 - d. By fax;
 - e. Through electronic means of communication, within the meaning of the Act on the Provision of Electronic Services of 18 July 2002; taking account of the requirements concerning the form of communication stated below.
2. If the Contracting Authority or Competition Participant are providing representations, applications, notices and information by fax or through electronic means of

communication, each party shall immediately confirm their receipt upon request of the other party.

A written form is reserved for the submission of the Application to Participate in the Competition, as well as to its amendment or withdrawal. Detailed information concerning the form of the documents and representations to be submitted is provided in Chapter VII of these Rules and Regulations titled "List of representations and documents confirming compliance with the procedure participation conditions and the lack of reasons for exclusion".

3. The procedure is conducted in Polish.
4. Questions and answers concerning the wording of the Rules and Regulations shall be published at www.sarp.org.pl
 - 4.1. During the stage at which Applications to Participate in the Competition are submitted, questions should only concern the conditions related to the participation in the Competition. At this stage the Contracting Authority shall not provide answers to questions concerning drawing up of Study and Competition Submissions.
 - 4.2. The Contracting Authority shall provide answers to questions concerning drawing up and filing Competition Submissions only after the completion of the Application submission stage.
5. Where the Competition Participant has failed to confirm the receipt of the relevant information or notice, the Contracting Authority shall deem the letter sent by the Contracting Authority to the e-mail address or fax number stated by the Competition Participant delivered in a manner enabling its content to be read and understood.
6. The following shall be authorised to contact the Competition Participants directly:
Marek Szeniawski
Secretary of the Jury, SARP
Rafał Mroczkowski - Assistant
to the Secretary of the Jury, SARP
email: konkurs.bednarska@sarp.org.pl ;
7. Where the Competition Participant provides representations, applications, notices and information concerning other documents submitted in the course of the Competition, these shall be deemed submitted, depending on the form of their submission, on the date on which they were received. The Contracting Authority shall be authorised to set deadlines with the accuracy to one hour, especially as far as setting the deadline for supplementing the documents under Article 26(3) of the Act is concerned.
8. Competition Participants may contact the Contracting Authority during the business hours of the Association of Polish Architects, i.e. from Monday to Friday, between 9:00 AM and 4:00 PM.

VI. Competition participation terms and conditions and grounds for being excluded from the Competition.

1. Those Competition Participants who do not meet the Competition exclusion criteria set forth in Article 24(1) and Article 24(5)(1), Article 24(5)(3)(c) and Article 24(5)(5)-(8) of the Act may seek to be admitted to participate in the Competition.
2. Competition Participants may seek to be accepted to participate in the Competition, if they meet the conditions set forth by the Contracting Authority and pertaining to:
 - 2.1. know-how or licenses required to perform specific types of professional authority, if required under separate regulations:

- 2.2. economic or financial standing;
- 2.3. technical or professional capabilities;

The Competition Participant must prove that they have or will have at their disposal the personnel assigned to perform the contract:

- 2.3.1. at least one person holding an unlimited architect's license and being a member of a relevant professional association and having experience in drawing up, within the period of three years preceding the publication of the competition notice, of at least one building permit design of an office, office and commercial or hotel building or a building serving public authorities, justice, culture, education or science bodies, with the area of at least 5,000 square meters,
- 2.3.2. at least one person holding an unlimited structural and construction designer's license and being a member of a relevant professional association and having experience in drawing up, within the period of three years preceding the publication of the competition notice, of at least one building permission design of an office, office and commercial or hotel building or a building serving public authorities, justice, culture, education or science bodies, with the area of at least 5,000 square meters,
- 2.3.3. at least one person with a higher education degree in architectural landscaping;

When it comes to Contractors jointly applying for the acceptance to participate in the Competition, the required number of persons such Contractors have or will have shall be summed up.

When determining the requirements concerning the licenses held, the Contracting Authority accepts equivalent licenses issued on the basis of previously binding regulations, as well as equivalent licenses issued to the citizens of the European Economic Area and the Swiss Confederation, subject to Article 12a and other provisions of the Construction Law Act of 7 July 1994, and of the Act on Recognition of Professional Qualifications Acquired in the European Union Member States of 22 December 2015 (Journal of Laws of 2016, item 65).

- 3. In order to confirm the fulfilment of Competition participation conditions referred to under item 2, the Competition Participant may rely on the resources of other entities, regardless of the nature of the legal relationships between them. In such a situation the Competition Participant shall be required to prove to the Contracting Authority that they will have at their disposal the required resources of those entities while performing the contract, in particular by submitting a representation issued by those entities in which they undertake to release the resources required to perform the contract to the Competition Participant. The wording of such a representation or of other documents confirming the release of resources must unconditionally and unequivocally result, in particular, from the following:
 - 3.1. the scope of the resources of another entity available to the Competition Participant;
 - 3.2. the manner in which the resources of another entity will be used by the Competition Participant while performing the contract;
 - 3.3. the scope and duration of involvement of another entity in the performance of the contract;

- 3.4. whether the entity, on whose capabilities the Competition Participant is relying in order to meet the Competition participation criteria and pertaining to professional qualifications or experience, will perform the services that the capabilities specified pertain to;
- 3.5. The Contracting Authority requires the Competition Participant to prove the manner in which the resources made available will be relied upon while performing the contract. The above aims to guarantee due performance of the contract and to guarantee access to the resources made available by a third party.
4. Procedure participation conditions applicable to Competition Participants acting jointly:
 - 4.1. Competition Participants taking part in the Competition jointly are required to appoint a proxy authorised to represent them in the Competition, or to represent them in the Competition and to conclude the public procurement contract;
 - 4.2. Competition Participants taking part in the Competition jointly shall include, in particular, partners in a civil company and consortia (teams of authors should be considered to form a consortium too);
 - 4.3. Competition Participants referred to in item 4.1 shall submit a joint Application to Participate in the Competition.
5. The Contracting Authority shall exclude from the procedure those Competition Participants who:
 - 5.1. fail to demonstrate that they meet the procedure participation conditions referred to in item 2;
 - 5.2. fail to demonstrate that Competition exclusion criteria set forth in Article 24(1) and Article 24(5)(1), Article 24(5)(3)(c) and Article 24(5)(5)-(8) of the Act do not apply to them;
 - 5.3. A Competition Participant who is subject to exclusion pursuant to Article 24(1)(13) and (14) and Article 24(1)(13)(16)-(20) and Article 24(5)(1), Article 24(5)(3)(c) and Article 24(5)(5)-(8) of the Act, may submit evidence that the measures they have taken are satisfactory to prove their reliability, and may in particular prove that the damage inflicted as a result of a crime or a fiscal crime has been remedied, that a monetary compensation for the damage suffered has been paid or that the loss has been remedied, by providing exhaustive explanations of the state of affairs, by proving cooperation with law enforcement authorities and by proving that relevant technical, organizational and staff-related measures have been taken to prevent further crimes or fiscal crimes from being committed, or preventing improper conduct of the Economic Operator. The provision of sentence once shall not apply if a final and binding court verdict has been issued against a Competition Participant being a collective entity, in which they are banned from seeking the award of the contract, and where the validity period of the ban specified in that verdict has not expired.

VII. List of representations and documents confirming the fulfilment of Competition participation terms and conditions and confirming lack of grounds for being excluded from the Competition.

1. Competition Participants shall be required to attach to their Applications to Participate in the Competition a representation - valid on the date on which the Application is submitted - concerning the issues defined by the Contracting Authority in these Rules and Regulations. Such a representation shall be submitted in the form of the European Single

Procurement Document (ESPD), drawn up in compliance with the standard form specified in the implementing act of the European Commission issued pursuant to Article 59(2) of Directive 2014/24/EU and Article 80(3) of Directive 2014/25/EU. Information contained in the representation shall serve as a preliminary confirmation that the Contractor is not subject to exclusion and meets the Competition participation criteria.

2. The Participant should download from the website of the Contracting Authority an XML file titled "JEDZ" ("ESPD"). Then, they should enter the following website: <https://espd.uzp.gov.pl/filter?lang=pl> and import the ESPD file downloaded.
3. The instructions to be followed to submit the ESPD file with the use of electronic means of communication have been provided under item 9 of this chapter.
4. While filling out the ESPD form, the Participant may rely on the instructions published by the Public Procurement Office, on its website, at: https://www.uzp.gov.pl/_data/assets/pdf_file/0015/32415/Instrukcja-wypelniania-JEDZ-ESPD.pdf
5. The Contracting Authority allows the Participants to fill out only part IV of ESPD: "Selection criteria", and only item a) thereof: "Global indication for all selection criteria" and does not require them to fill out sections A, B, C and D.
6. A Competition Participant who relies on the use of other entities' resources, shall also submit ESPD for such entities to indicate that no grounds exist to exclude them from the procedure and that they meet the Competition participation criteria to the extent to which the use of their resources is claimed by the Participant.
7. In the case of Participants taking part in the Competition jointly, ESPD shall be submitted by each of the Participants who participate in the Competition jointly. The document confirms the fulfilment of Competition participation criteria and the lack of grounds for exclusion, to the extent to which each of the Participants proves the fulfilment of the Competition participation criteria and the lack of ground for exclusion from the Competition.
8. ESPD needs to be submitted electronically, with a qualified electronic signature. Representations of entities filing a joint submission and of entities making their resources available, submitted with the use of the ESPD form, should have the form of an electronic document bearing a qualified electronic signature of each of such entities, to the extent to which they confirm the circumstances referred to under Article 22(1) of the Act.

E-mail shall be the means of electronic communication relied upon by the Participants to submit the ESPD.

NOTE! *Submission of ESPD along with the Competition Submission on a data medium (e.g. CD, pendrive) is not acceptable, as it does not constitute a submission through electronic means of communication within the meaning of the Act on the Provision of Electronic Services of 18 July 2002.*

9. ESPD needs to be submitted exclusively to the following e-mail address: konkurs.bednarska@sarp.org.pl:
 - 1) The Contracting Authority accepts data to be submitted in the .PDF format.
 - 2) The Competition Participant fills out ESPD, thus creating an electronic document. In doing so, they may rely on the ESPD tool or on other tools or software available, making it possible to fill out ESPD and to create an electronic document, in particular in the .pdf format.
 - 3) Once the electronic ESPD version has been created or generated by the Participant, they shall sign the aforementioned document using a qualified electronic signature issued by a provider of a qualified trust service being an entity rendering electronic signature certification services complying with the security requirements set forth in

the Act on Trust Services and Electronic Identification of 5 September 2016 (Journal of Laws of 2016, item 1579).

- 4) Once signed, the electronic ESPD document should be encrypted, i.e. protected with the use of a password. To do that, the Economic Operator may use tools available in the software used to fill out the form (e.g. Adobe Acrobat), or may rely on open-source tools available on the market (e.g.: AES Crypt, 7-Zip and Smart Sign).
 - 5) The Participant shall include the password to the ESPD file in the Application to Participate in the Competition which is submitted in writing. The wording of the application may also include, where necessary, other information required to access the document properly, especially information on the encryption software used or on the procedure to be applied to decrypt the data contained in ESPD.
 - 6) The Participant shall send the encrypted ESPD document signed with a qualified electronic signature, to the Contracting Authority, to the following e-mail address konkurs.bednarska@sarp.org.pl, in a manner ensuring that the said document reaches the Contracting Authority before the expiry of the deadline for filing submissions. The title of the e-mail message should contain the reference number of the procedure, and its body - the reference number and name of the procedure that ESPD is concerned with, as well as the name of the Economic Operator or any designation enabling the Participant to be identified.
 - 7) When submitting ESPD, the Participant shall require a confirmation of receipt of the message containing ESPD.
 - 8) ESPD shall be deemed submitted on the date on which the confirmation of receipt of the message containing ESPD has been issued from the Contracting Authority's mail server.
 - 9) The requirement to submit ESPD in an electronic form with a qualified electronic signature, in the manner referred to above, shall also apply to ESPD submitted under Article 26(3) of the Act; in such a case, the Contracting Authority does not require the document to be encrypted.
10. Pursuant to Article 3(3) of the Regulation of the Prime Minister on the Use of Electronic Means of Communication in Public Contract Award Procedures and on Providing Access to and Storing Electronic Documents (Journal of Laws of 2017, item 1320), hereinafter referred to as the Regulation, the Contracting Authority shall define the equipment and application-related requirements that need to be fulfilled to access the Contracting Authority's electronic mail:
- 1) Permanent Internet access with a guaranteed data transfer capacity of at least 512 kb/s.
 - 2) A PC or MAC computer, with the following configuration: at least 2 GB of RAM, i3 processor, operating system, e.g. Windows 7 or OSx10.4.
 - 3) Any software allowing to send e-mail messages, e.g. Outlook or Thunderbird, installed.
 - 4) Acrobat Reader or another program supporting .pdf files.
 - 5) Software enabling the document to be encrypted, e.g. 7-Zip.
11. Pursuant to Article 2(1) of the aforementioned Regulation, the Contracting Authority determined the permitted formats of the data transferred: files of up to 50 Mb, in .pdf format.
12. The Application to Participate in the Competition must also contain a list of persons appointed by the Competition Participant to perform the public procurement contract, and in particular responsible for the provision of services, along with information on their professional qualifications, licenses and experience required to perform the public

procurement contract and the scope of the tasks they perform, and with information on the grounds on which such persons are at the Competition Participant's disposal.

13. The Competition Participant who has been invited to negotiate a single source contract or Competition Participants who are invited to hold negotiations without the publication of a contract notice shall submit, upon the Contracting Authority's request, the following documents which shall be valid on the date of their submission:
 - 13.1. information from the National Criminal Register, in the scope laid down in Article 24(1)(13), (14) and (21) of the Act, pertaining to minor offence convictions concluded with the penalty of an arrest, to the extent defined by the Contracting Authority pursuant to Article 24(5)(5) and (6) of the Act - issued not earlier than 6 months prior to the expiry of the deadline for filing submissions,
 - 13.2. certificate issued by the head of the relevant tax office, confirming that the Contractor is not in arrears with the payment of taxes, issued not earlier than 3 months prior to the expiry of the deadline for filing submissions, or another document confirming that the Contractor has concluded an agreement with the relevant tax authority pertaining to the repayment of any amounts due, including any default interest or penalties, has obtained an exemption, a waiver or a deferral provided for by law, or that the overdue payments have been divided into instalments or that the enforcement of a decision of a competent authority has been suspended in its entirety,
 - 13.3. certificate issued by the relevant branch of the Social Insurance Institution (Zakład Ubezpieczeń Społecznych or Kasa Rolniczego Ubezpieczenia Społecznego) or another document confirming that the Contractor is not in arrears with the payment of social or health insurance premiums, issued not earlier than 3 months prior to the expiry of the deadline for filing submissions, or another document confirming that the Contractor has concluded an agreement with the relevant authority pertaining to the repayment of any amounts due, including any default interest or penalties, has obtained an exemption, a waiver or a deferral provided for by law, or that the overdue payments have been divided into instalments or that the enforcement of a decision of a competent authority has been suspended in its entirety,
 - 13.4. copy of the entry into a relevant register or into the business activity central registry and information, if separate regulations require an entry into such a register, in order to confirm that no grounds exist for exclusion pursuant to Article 25(5)(1) of the Act,
 - 13.5. representation of the Contractor stating that no legally binding court verdict or a final administrative decision concerning their failure to pay, in a timely manner, taxes and social or health insurance premiums has been issued against them - and if such a verdict or decision has been issued - documents confirming that the relevant payments due have been made along with potential interest or penalties, or that a binding agreement has been concluded in relation to the payment of such amounts due,
 - 13.6. representation of the Contractor stating that no injunction order has been issued against them, preventing them from seeking the award of public contracts,
 - 13.7. representation of the Contractor stating that no legally binding court verdict has been issued against them, convicting them due to a minor offence for a penalty of limitation of liberty or monetary penalty, in the scope determined by the Contracting Authority pursuant to Article 24(5)(5) and (6) of the Act,
 - 13.8. representation of the Contractor stating that no final administrative decision related to their failure to comply with obligations under labour law, environmental protection or social security regulations has been issued against them, within the scope determined by the Contracting Authority pursuant to Article 24(5)(7) of the Act,

- 13.9. representation of the Contractor stating that they are not in arrears with the payment of local taxes and fees referred to in the Act on Taxes and fees of 12 January 1991 (Journal of Laws of 2017, item 1785).
- 13.10. If the Contractor is based or domiciled outside the territory of the Republic of Poland, instead of the documents referred to under:
- 1) item 13.1 - they shall submit information from the relevant register or, if no such register exists, another equivalent document issued by a competent court or administrative authority of the country in which the Contractor is based or domiciled, or in which the person who the information in question pertains to is based, or a document whose scope is determined in Article 24(1)(13), (14) and (21) of the Act and in Article 24(5)(5) and (6) of the Act,
 - 2) item 13.2-13.4 – they shall submit a document or documents issued in the country in which the Contractor is based or domiciled, confirming, as the case may be, that:
 - a) they are not in arrears with the payment of taxes, feed, social or health insurance premiums, or they have concluded an agreement with the relevant authority pertaining to the repayment of any amounts due, including any default interest or penalties, or have obtained an exemption, a waiver or a deferral provided for by law, or that the overdue payments have been divided into instalments or that the enforcement of a decision of a competent authority has been suspended in its entirety,
 - b) no liquidation or bankruptcy proceedings have been instigated against them.
- 13.11. The documents referred to under item 13.10(1) and (2)(b) should be issued not earlier than 6 months prior to the expiry of the deadline for filing submissions. The document referred to under item 13.10(2)(a) should be issued not earlier than 3 months prior to the expiry of the same deadline.
- 13.12. If no documents referred to under clause 13.10 are issued in the country in which the Contractor is based or domiciled, or in which the person to which the document pertains is domiciled, they shall be replaced by a document containing, as the case may be, a representation of the Contractor, identifying the person or persons authorised to represent the Contractor, or a representation of the person to which the document was to pertain, made before a notary public or a court or administrative authority, or a professional or economic association body with a jurisdiction over the place at which the Contractor is based or domiciled or the place at which the person concerned is domiciled. The provision of clause 13.11 shall apply. Where any doubts exist as to the wording of the document submitted by the Contractor, the Contracting Authority may apply to the competent authorities of the country in which the Contractor is based or domiciled, or of the country in which the person to which the document pertains is domiciled, as the case may be, to provide the necessary information related to such a document.
- 13.13. A Contractor based in the territory of the Republic of Poland shall submit, in relation to a person domiciled outside the territory of Poland to which the document identified under clause 13.1 pertains, a document referred to under item 13.10(1), with the scope thereof referred to under Article 24(1)(14) and (21) and Article 24(5)(6) of the Act. If no such documents are issued in the country in which the person to which the document was to pertain is domiciled, it shall be replaced by a document containing a representation of such a person, made before a notary public or a court or administrative authority or a professional or economic association body with a jurisdiction over the place at which the person concerned is domiciled. The provision of clause 13.11 sentence one shall apply.

- 13.14. Where any doubts exist as to the wording of the document submitted by the Contractor, the Contracting Authority may apply to the competent authorities of the country in which the person to which the document pertains is domiciled, to provide the necessary information related to such a document.
- 13.15. The representations referred to in the Regulation of the Minister of Development on the Types of Documents that the Contracting Authority May Demand from Economic Operators in Public Award Proceedings of 26 July 2016 (Journal of Laws of 2016, item 1126), concerning the Contractor and other entities on whose capabilities or resources the Contractor is relying pursuant to Article 22a of the Act and concerning subcontractors, are submitted as originals.

VIII. Requirements applicable to Applications to Participate in the Competition, as well as to representations and documents

1. The Application to Participate in the Competition must meet the following requirements:
 - 1.1. The Application to Participate in the Competition must be drawn up in Polish, in a written form, with the use of a computer or another durable and legible technique;
 - 1.2. The Application to Participate in the Competition must be signed; it shall be deemed signed if bearing a handwritten signature (enabling the signatory to be identified) of the Competition Participant or of the person/persons authorised to represent the Competition Participant;
 - 1.3. Any amendments to or modifications of the Application to Participate in the Competition must be introduced legibly, must be initialled personally by the person signing the Application, or by other persons holding relevant authorisations to sign the Application.
2. In order to meet the Competition participation conditions set forth in these Rules and Regulations, the Competition Participant must submit a filled out Application to Participate in the Competition, drawn up in accordance with Appendix No. 1 hereto, along with representations confirming the fulfilment of the conditions concerned with participation in the proceedings or on the lack of grounds to be excluded from the proceedings, in the form of the European single Procurement Document (ESPD).
3. All pages of the Application to Participate in the Competition are recommended to be numbered. It is also recommended to bind/staple all pages in a manner preventing them from separation.
4. Each Competition Participant shall have the right to submit one Application to Participate in the Competition only.
5. Where Application to Participate in the Competition is submitted by several entities seeking the award of the contract jointly (including by a partnership), and the Application to Participate in the Competition is not signed by all partners, the Competition Participant shall be required to attach a relevant power of attorney granted by the remaining partners (original or copy authenticated by a notary public), stating the rules of representation binding upon the partners.

The power of attorney must unequivocally be provided for in an agreement or in another legal transaction, must be in writing, and its wording must refer to the specific contract award procedure concerned. The power of attorney must be attached in its original form and must be signed by the representatives of the Participant authorised to place such signatures in their incorporation documents, or may have the form of a notarial deed or a copy authenticated by a notary public. Any correspondence shall be exchanged with the proxy.

Participants taking part in the Competition jointly shall attach the aforementioned power of attorney or an authenticated copy of the consortium agreement establishing such a power of attorney. A partnership shall attach the aforementioned power of attorney or a document providing for such a power of attorney, and an authenticated copy of the articles of association or a relevant resolution.

6. Prior to the expiry of the deadline to submit Applications to Participate in the Competition, the Competition Participant may amend the Application to Participate in the Competition they have submitted. The amendments should be delivered to the Contracting Authority in writing, under pain of nullity, in the form of a document signed by a person authorised to act for and on behalf of the Competition Participant, prior to the expiry of the application submission deadline. Modifications concerning the content of the Application should be drawn up, packed and addressed in the manner provided for in the Rules and Regulations and should bear an inscription reading "ZMIANA" ("AMENDMENT").
7. The Competition Participant may withdraw the Application to Participate in the Competition they have submitted, by submitting a written statement to the Contracting Authority, prior to the expiry of the deadline for submitting Applications to Participate in the Competition. The withdrawal statement should be drawn up, packed and addressed in the manner provided for in the Rules and Regulations and should bear an inscription reading "WYCOFANIE" ("WITHDRAWAL").
8. The Competition Participant shall be obliged to submit, along with the Application to Participate in the Competition, the following representations and documents:
 - 8.1. where the Competition Participant is represented by a proxy - a power of attorney, with the scope thereof defined, signed by the Competition Participant or by persons authorised to represent the Competition Participant;
 - 8.2. where the Application to Participate in the Competition is submitted by Competition Participants seeking the award of the contract jointly, a power of attorney document needs to be attached, stating the scope of the power of attorney of the proxy authorised to represent them in the proceedings, pursuant to Article 23(2) of the Act.
9. The representations and documents required should be submitted in their originals or copies authenticated by the Competition Participant, with a reservation that:
 - 9.1. the power of attorney needs to be attached to the Application to Participate in the Competition in its original form or as a copy authenticated by a notary public,
 - 9.2. representations - in their original form
 - 9.2.1. Application to Participate in the Competition - in its original form,
 - 9.2.2. undertaking of a third party, as referred to in Chapter VII – if the Competition Participant relied on the resources of a third party – in its original form,
 - 9.2.3. ESPD - pursuant to the provisions of Chapter VII of these Rules and Regulations.
10. Those listed in the applicable register or power of attorney shall be deemed persons duly authorised to represent the Competition Participant.
11. Where the representations or documents have been drawn up in a foreign language (including documents submitted by a Competition Participant based outside the territory of the Republic of Poland), the Contracting Authority requires that their translation into Polish be submitted as well.
12. Where the xerox copies of the representations or documents submitted are illegible or raise doubts as to their authenticity, the Contracting Authority may demand the submission of their original forms or copies authenticated by a notary public.
13. Where information contained in the Application to Participate in the Competition or in the attached representations and documents constitute a company secret within the meaning

of the provisions of the Act on Combatting Unfair Competition of 16 April 1993 (Journal of Laws of 2018, item 419), the Competition Participant should clearly note that in the submission and should prove that proprietary information constitutes his secret and should label it accordingly. It is recommended that documents containing proprietary information be submitted separately (permanently bound and separated from the remaining part of the application). The Competition Participant must not label as confidential any information referred to in Article 86(4) of the Act.

14. The Contracting Authority shall examine grounds behind the reservation referred to in item 13 and should it be decided that such a reservation is justified, it shall not disclose the information constituting a company secret of the Competition Participant, within the meaning of the regulations on combatting unfair competition, provided that the Competition Participant has reserved, within the deadline for submitting applications, that such information cannot be made available.
15. The Application to Participate in the Competition needs to be placed in a packaging that prevents the content thereof from being read without damaging such packaging.
16. The Application to Participate in the Competition, along with all documents required under the present Rules and Regulations, should be labelled with the name and address of the Competition Participant and should be addressed to:

**Stowarzyszenie Architektów Polskich
ul. Foksal 2
00-366 Warszawa**

It should also bear the following inscription:

**Wniosek o dopuszczenie do udziału w dwuetapowym,
studialno-realizacyjnym konkursie architektoniczno-urbanistycznym
na opracowanie koncepcji architektonicznej wraz z zagospodarowaniem terenu
dla Fazy A i Fazy B inwestycji pn. „Budowa budynku naukowo-dydaktycznego przy ul.
Bednarskiej 2/4 ” (Faza A inwestycji realizowana w ramach Programu Wieloletniego pn.
„Uniwersytet Warszawski 2016-2025”)
nie otwierać do dnia 13.08.2019 r. do godz. 15.00**

IX. Deadline and place for submitting Applications to Participate in the Tender

1. Applications will be accepted until **13.08.2019, 15:00**, at the headquarters of Stowarzyszenie Architektów Polskich, ul. Foksal 2, 00-366 Warszawa.
2. The Contracting Authority shall not be held liable for opening the Application to Participate in the Competition prior to the deadline referred to in paragraph 1 or for refusing to open it after the aforementioned deadline where the envelope with the Application is not labelled correctly.

X. Assessment of Applications to Participate in the Competition

1. The Organising Authority, acting on behalf of the Contracting Authority, shall assess the Applications to Participate in the Competition immediately after expiry of the deadline for their submission, for their compliance with the requirements set forth in the Rules and Regulations, shall request the Participants to introduce potential amendments to or to provide explanations to the Applications, if necessary, and based thereon shall decide if

the Competition Participants meet the Competition participation conditions set forth in the Rules and Regulations and in the provisions of the Act, based on the “meets vs does not meet” approach.

2. In order to ensure anonymity of the Competition Participants towards members of the Jury, those acting in the capacity of jurors will not be participating in the assessment of Applications to Participate in the Competition. The list of Competition Participants qualified to participate in the Competition will not be made public either.
3. Any activities undertaken by a Competition Participant that may lead to a situation where a Competition Participant is no longer anonymous for members of the Jury shall result in excluding the Participant from the Competition.
4. Once the assessment of fulfilment of the Competition participation requirements has been conducted, the Organising Authority shall invite Competition Participants meeting the Competition participation criteria to file their Study Submissions.

XI. Preparation and filing of Study Submissions in the first stage of the Competition.

1. General information concerning the preparation of a Study Submission:

- 1.1. A Study Submission must clearly present the idea behind the architectural, programming, functional and utility solutions adopted by the Competition Participant, and their relationship with the surroundings.
- 1.2. The Study Submission must be characterised by clearly legible graphic information (this applies both to text and drawings). The Contractor shall exercise care for a clear distinction between Phase A and Phase B. Phase A and Phase B must be unambiguously distinguishable in all drawings (floor plans, cross-sections, facades, views), e.g. through applying less opacity or a different colour for Phase B.
- 1.3. While drawing up a Study Submission, the Competition Participant should comply with the provisions and guidelines presented in the Competition Materials and other provisions of the Rules and Regulations.
- 1.4. The Study Submission must not infringe any third party copyright, either in terms of its content, or of the tools relied upon to draw it up.
- 1.5. Study Submissions that have been drawn upon in a manner enabling identification of their authors shall not be taken into consideration.

2. Content and form of a Study Submission.

- 2.1. The Study Submission must comprise the following:
 - 2.1.1. graphic part - boards, maximum 3, glued onto a rigid, light substrate, 100x70 cm, vertical orientation - 1 copy,
 - 2.1.2. descriptive part - a notebook with the description of the Study Submission and with graphic boards reduced in size to A3 format, plus the programming table, land use specification (Appendix No. 11 to the Rules and Regulations) as well as pricing information drawn up in accordance with Appendix 9 to the Rules and Regulations - 2 copies,
The description should:
 - address the urban planning context and monument protection issues
 - address the functional programme
 - address the investment stages and the manner in which the investment will function following the construction of Phase A and the construction of Phase B

- 2.1.3. A model in the scale of 1:500 (with dimensions of the basis laid down in Appendix No. 19a), which is going to be inserted into a mother-model (prepared by the Contracting Authority), covering the area marked in Appendix No. 19a.
The model should clearly indicate the division between Phase A and Phase B as well as allow for the removal of Phase B in order to show Phase A alone.
- 2.1.4. a sealed envelope with an identification card (Appendix No. 5 to Rules and Regulations),
- 2.1.5. a sealed envelope with an electronic data medium containing the electronic version of the Study Submission.
- 2.2. The graphic part (boards) must comprise the following:
 - 2.2.1. a detailed landscaping concept concerning the area constituting the subject of the Study Submission, including floor plans of the ± 0.00 storey of the building, with marked entrances, arcades, driveways, entrance to the underground garage etc., scale 1:250 (areas and names of particular rooms shall be superimposed on the floor plan or placed in a table at the side; as regards particular types of functions, a colour code described in Appendix No. 10 to the Rules and Regulations shall be applied),
 - 2.2.2. floor plans of all storeys below and above the ground floor, in the 1:500 scale, taking into account the functional requirements and discipline-specific solutions provided for in Appendix No. 13 to the Rules and Regulations (Functional and Utility Guidelines) (rooms must be numbered, while their area and names shall be placed in a table at the side; as regards particular types of functions, a colour code described in Appendix No. 10 to the Rules and Regulations shall be applied),
 - 2.2.3. 1:250 scale characteristic cross-sections, including a mandatory cross-section showing the connection between the designed facility and the historic bathhouse.
 - 2.2.4. 1:250 scale facades (at least 2),
 - 2.2.5. Linear perspective views from the human perspective that are necessary to present the concept, with the spot from which the shot was taken marked on the landscaping board. At least four visualizations are mandatory (photorealistic and collage visualisations are prohibited and shall not be accepted by the Jury). Simple linear drawings against a homogenous background are acceptable. In order to present the architecture in a better way, the plants do not have to be presented realistically, so as not to obscure the view):
 - view from the Wislostrada
 - view showing the main entrance to the building in Dobra Street
 - at least two views of the interior of the building, including one as seen from the ground floor
 - 2.2.6. optionally: urban planning and/or functional diagrams, allowing a better understanding of the design concept

note:

- Phase A and Phase B should be clearly distinguishable in all drawings (floor plans, cross-sections, facades, views), e.g. through applying less opacity or a different colour for Phase B).
- the boards will be presented horizontally,
- expected board content (suggested, albeit voluntary):

board 1 –visualizations, functional and/or urban planning diagrams, 1:250 cross-sections, description

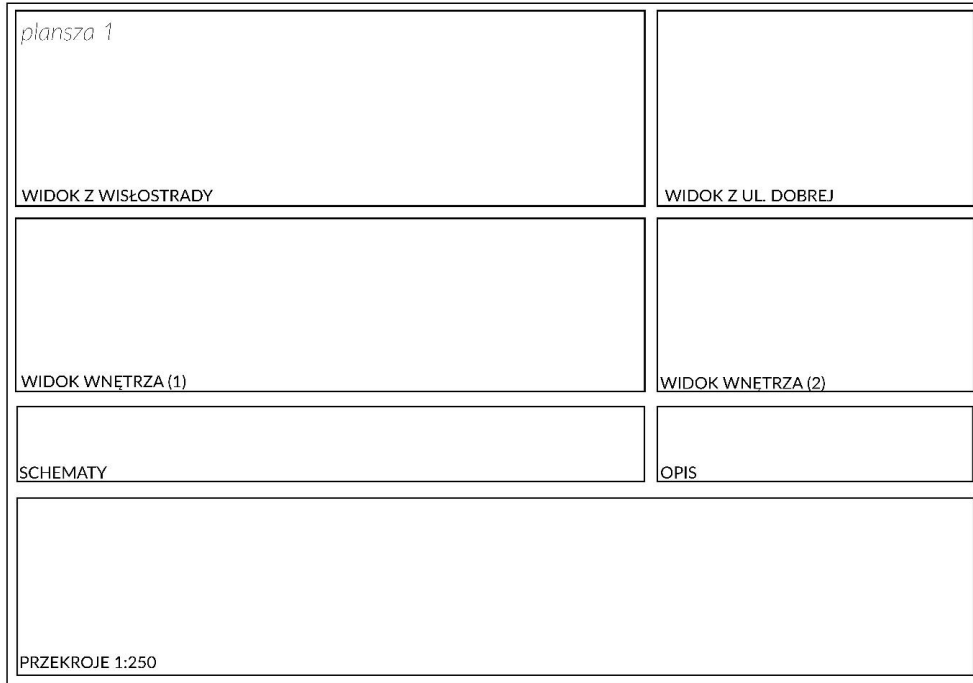
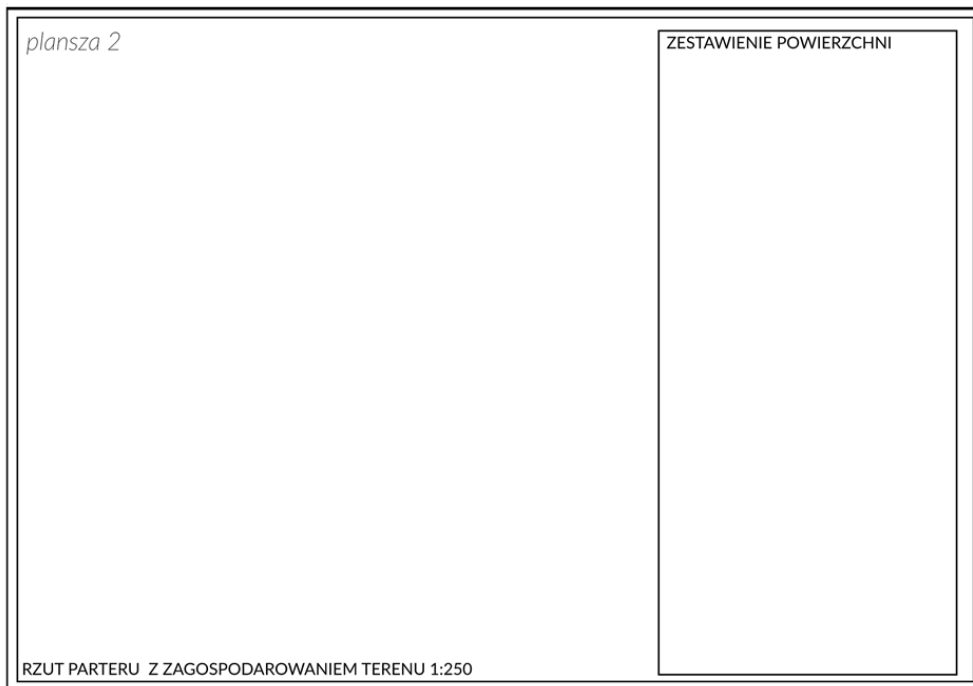


Fig. 1 A diagram showing the arrangement of Board 1

board 2 – a ground floor plan with land development plan, scale 1:250, an area table



board 3 – other floor plans, scale 1:500, facades in the 1:250 scale

plansza 3	
RZUTY KONDYGNACJI 1:500	
ELEWACJA WSCHODNIA 1:250	ELEWACJA PÓŁNOCNA 1:250
ELEWACJA ZACHODNIA 1:250	ELEWACJA POŁUDNIOWA 1:250

- 2.3. A sealed envelope with an identification card.
 - 2.3.1. The envelope must contain an identification card filled out in accordance with Appendix No. 5 to the Rules and Regulations. The envelope must bear the following inscription: "KARTA IDENTYFIKACYJNA" ("IDENTIFICATION CARD").
 - 2.3.2. The name of the Competition Participant(s) stated in the identification card must be the same as that provided in the Application to Participate in the Competition.
- 2.4. A sealed envelope with the electronic medium containing the Study Submission.
 - 2.4.1. The envelope must contain an electronic medium with the entire Study Submission (drawings and text) in an electronic form. The envelope must bear the following inscription: "NOŚNIK ELEKTRONICZNY" ("ELECTRONIC MEDIUM").
 - 2.4.2. In order to enable the use of the works provided, the Competition Participants are required, pursuant to the Rules and Regulations, to provide the Contracting Authority with the entire submission in the form of a reproducible electronic recording, on electronic media, in the following formats:
 - 2.4.3. For drawings (*.jpg), (*.pdf) or (*.tif) with the resolution of 300 dpi.
 - 2.4.4. For text (*.pdf).
- 2.5. The medium needs to be placed in a sealed envelope. It needs to be ensured that the files are deprived of any features enabling the Authors to be identified. Documents on the electronic medium must not be protected by a password or protected, in any other manner, from being used by the Contracting Authority. In their electronic version, the files must not contain a 6-digit encryption code. The files must be deprived of any metadata enabling the author to be identified. Competition

Participants should in particular take care to save graphic files without layers and without layer descriptions.

- 2.6. Competition Submissions must be labelled solely with the 6-digit reference number. The same number must be placed on all elements of the submission, such as:
 - 2.6.1. a graphic part (boards),
 - 2.6.2. a descriptive part – 2 notebooks (it is recommended that only the first page of the descriptive part be labelled with the 6-digit reference number),
 - 2.6.3. **a model** – labelled with the 6-digit number at the bottom of the model, on the part referring to Phase A and on the part referring to Phase B.
 - 2.6.4. a sealed envelope with an identification card,
 - 2.6.5. a sealed envelope with the electronic medium containing the electronic version of the Study Submission,
 - 2.6.6. packaging.
- 2.7. None of the aforementioned elements of the Competition Submission may be labelled with the name of the Competition Participant filing the submission or with other information enabling the author of the submission to be identified prior to the final decision about the winner of the Competition being made by the Jury. Where the Competition Submission is filed via a postal operator or a messenger, the name and the address stated on the envelope must not be the name and the address of the Competition Participant.
- 2.8. Materials not falling within the scope of the Competition shall not be assessed.
- 2.9. The scope and the level of detail of the concept presented should be sufficient to enable a building permit design to be drawn up.

As regards the description, boards, model, envelope with the identification card and envelope with the electronic medium, it is recommended to place the reference number at the upper right corner. The size of digits should be of ca. 1 cm. As regards a notebook with a descriptive part, it is recommended to attach the reference number only on the cover (first page), at the upper right corner.

3. Method, location and deadline for filing Study Submissions

- 3.1. Study Submissions must be filed, in their graphic and descriptive forms, by the final deadline falling at **3:00 PM on 28.10.2019**, with the confirmation of receipt requested (Appendix No. 7 to the Rules and Regulations), to the following address:
Stowarzyszenie Architektów Polskich
ul. Foksal 2
00-366 Warszawa
- 3.2. Competition Submissions need to be filed in packaging preventing their traceless opening and reading the contents thereof. The packaging must be labelled in the following manner:

**OPRACOWANIE STUDIALNE SKŁADANE W DWUETAPOWYM,
STUDIALNO-REALIZACYJNYM KONKURSIE**

architektoniczno-urbanistycznym na opracowanie koncepcji architektonicznej wraz z zagospodarowaniem terenu dla Fazy A i Fazy B inwestycji pn. „Budowa budynku naukowo-dydaktycznego przy ul. Bednarskiej 2/4 ” (Faza A inwestycji realizowana w ramach Programu Wieloletniego pn. „Uniwersytet Warszawski 2016-2025”)

nie otwierać do dnia 28.10.2019 do godziny 15.00

and must be labelled with the NUMBER assigned to all elements of the Competition Submission.

- 3.3. Study Submissions may only be filed by those Participants who have been selected to participate in the Competition and have been invited to file their Study Submissions.
- 3.4. Study Submissions sent via a postal operator, messenger or in any other manner must be received by the Organising Authority within the deadline referred to in paragraph 3.1 (the date of receipt shall be decisive).

note:

Where the Study Submission is filed in any manner other than in person (e.g. via a postal operator or a messenger), the name and the address stated on the envelope must not be the name and the address of the Competition Participant. This address shall be used to send a confirmation of receipt of the Study Submission.

- 3.5. The Study Submission filed by the Participant may only be withdrawn prior to the expiry of the deadline for submitting Study Submissions- The submission may be withdrawn after an original confirmation of receipt of the Competition Submission, issued by the Organising Authority or a person or entity appointed thereby has been presented.
- 3.6. The Study Submission may only be amended or supplemented prior to the expiry of the deadline for submitting Study Submissions. Amendments to or supplementations of the Study Submission must be made in accordance with the requirements applicable to the Competition Submission, provided that the packaging (envelopes) will be labelled with an additional inscription reading "ZMIANA / UZUPEŁNIENIE" ("AMENDMENT / SUPPLEMENT").
- 3.7. Submissions filed via a postal operator, a messenger or delivered in any other manner, received by the Contracting Authority after the expiry of the deadline for filing Submissions, as confirmed by means of a protocol to be drawn up, shall not be deemed to have been submitted and may be collected by the Participant before the results of the competition have been announced, at the Participant's expense only.
- 3.8. Study Submissions shall be encrypted by the Jury Secretary who shall assign an individual, 3-digit code to each Submission. A protocol will be drawn up documenting this activity and will be handed over to the Contracting Authority's Manager.

XII. Preparing and submitting Competition Submissions in the second stage of the Competition.

1. General information on the preparation of the Competition Submission:

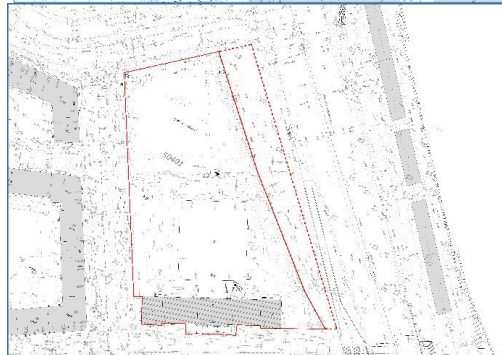
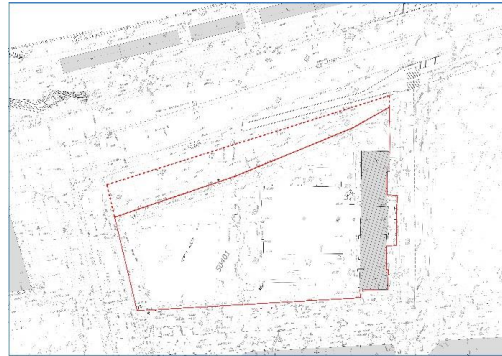
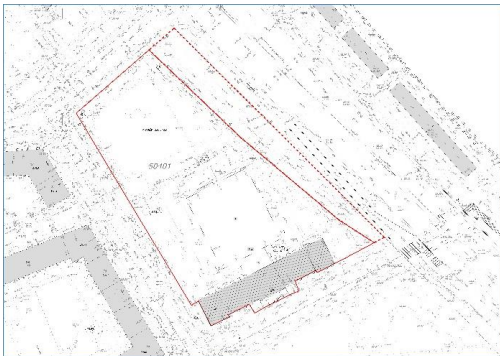
- 1.1. A Competition Submission must clearly present the idea behind the architectural, programming, functional and utility solutions adopted by the Competition Participant, and their relationship with the surroundings.
- 1.2. The Competition Submission must be characterised by clearly legible text and drawings. The Participant shall exercise care for a clear distinction between Phase A and Phase B, pursuant to the requirements laid down in item 1.2 of Section XI.
- 1.3. While drawing up a Competition Submission, the Competition Participant should comply with the provisions and guidelines presented in the Competition Materials, information provided to the Participants who have qualified to the second stage of the Competition by the Organising Authority and other provisions of the Rules and Regulations.

- 1.4. The Competition Submission must not infringe any third party copyright, either in terms of its content, or of the tools relied upon to draw it up.
- 1.5. Competition Submissions that have been drawn upon in a manner enabling identification of their authors shall not be taken into consideration.

2. Content and form of a Study Submission.

- 2.1. The Study Submission must comprise the following:
 - 2.1.1. a graphic part – boards of the A0 format (1189 x 841 mm), 6 pieces, glued onto a rigid, light substrate, vertical orientation - 1 copy,
 - 2.1.2. a descriptive part - a notebook with the description of the Competition Submission, and with graphic boards reduced in size to A3 format and with the programming table (Appendix No. 10 to the Rules and Regulations), land use specification (Appendix No. 11 to the Rules and Regulations) and environmental requirements (Appendix No. 12 to the Rules and Regulations) as well as pricing information drawn up in accordance with Appendix No. 9 to the Rules and Regulations - 2 copies
The description should:
 - address the urban planning context and monument protection issues
 - address the functional programme
 - address the investment stages and the manner in which the investment will function following the construction of Phase A and the construction of Phase B
 - 2.1.3. models in the scale of 1:200, showing the designed building along with the immediate surroundings.
The model should clearly indicate the division between Phase A and Phase B as well as allow for the removal of Phase B in order to show Phase A alone.

The model should have the A0 format (1189 x 841 mm). Selection of the scope of the building's surroundings is up to the Participant, while the example scopes are presented below:



- 2.1.4. a sealed envelope with an identification card (Appendix No. 6 to Rules and Regulations),
- 2.1.5. a sealed envelope with an electronic data medium containing the electronic version of the Competition Submission.
- 2.2. The graphic part (boards) must comprise the following:
 - 2.2.1. a detailed landscaping concept concerning the area constituting the subject of the Study Submission, including floor plans of the ± 0.00 storey of the building, with entrances, arcades, driveways, entrance to the underground garage etc. marked, scale 1:200 (areas and names of particular rooms shall be superimposed on the floor plan or in a table at the side; as regards particular types of functions, a colour code described in Appendix No. 10 to the Rules and Regulations shall be applied),
 - 2.2.2. floor plans of all storeys below and above the ground floor, in the 1:500 scale, taking into account the functional requirements and trade-specific solutions provided for in Appendix No. 13 to the Rules and Regulations (Functional and Utility Guidelines) (rooms must be numbered, while their area and names shall be placed in a table at the side; as regards particular types of functions, a colour code described in Appendix No. 10 to the Rules and Regulations shall be applied),
 - 2.2.3. 1:200 scale characteristic cross-sections, including a mandatory cross-section showing the connection between the designed facility and the historic bathhouse.
 - 2.2.4. All facades in the 1:200 scale and additionally the eastern façade, showing the Phase A only.
 - 2.2.5. Visualisations necessary to present the concept, with the spot from which the shot was taken marked in the landscaping board, at least 6 visualisations (arbitrary choice of technique, plants do not have to be presented realistically, so that they would not obscure the view):

Suggested views:

- view from the Wisłostrada – only Phase A
 - view from the Wisłostrada – Phase A and Phase B
 - view from the Old Town's terrace over the East-West route/from the Saint Anna church's terrace
 - view showing the main entrance to the building in Dobra Street
 - view of the interior of the building from the ground floor (the building's hall/passage)
 - view of a selected important place inside the building
- 2.2.6. optionally: urban planning, functional diagrams and/or diagrams showing energy efficient solutions inside the building, thus allowing a better understanding of the design concept.
- 2.2.7. significant architectural and structural details in the scale that allows comprehending the adopted material and technical solution (at least 2, including the eastern façade for Phase A and Phase B as an obligatory requirement)

note:

- the boards will be presented horizontally (two boards per frame)

- 2.3. A sealed envelope with an identification card.
- 2.3.1. The envelope must contain an identification card filled out in accordance with Appendix No. 6 to the Rules and Regulations. The envelope must bear the following inscription: "KARTA IDENTYFIKACYJNA" ("IDENTIFICATION CARD").
- 2.3.2. The name of the Competition Participant(s) stated in the identification card must be the same as that provided in the Application to Participate in the Competition.
- 2.4. A sealed envelope with the electronic medium containing the Competition Submission.
- 2.4.1. The envelope must contain an electronic medium with the entire Competition Submission (drawings and text) in an electronic form. The envelope must bear the following inscription: "NOŚNIK ELEKTRONICZNY" ("ELECTRONIC MEDIUM").
- 2.4.2. In order to enable the use of the works provided, the Competition Participants are required, pursuant to the Rules and Regulations, to provide the Contracting Authority with the entire submission in the form of a reproducible electronic recording, on electronic media, in the following formats:
- 2.4.3. For drawings (*.jpg), (*.pdf) or (*.tif) with the resolution of 300 dpi.
- 2.4.4. For text (*.pdf).
- 2.5. The medium needs to be placed in a sealed envelope. It needs to be ensured that the files are deprived of any features enabling the Authors to be identified. Documents on the electronic medium must not be protected by a password or protected, in any other manner, from being used by the Contracting Authority. In their electronic version, the files must not contain a 6-digit encryption code. The files must be deprived of any meta data enabling the author to be identified.

Competition Participants should in particular take care to save graphic files without layers and without layer descriptions.

- 2.6. Competition Submissions must be labelled solely with the 6-digit reference number. The same number must be placed on all elements of the submission, such as:
 - 2.6.1. a graphic part (boards),
 - 2.6.2. a descriptive part – 2 notebooks (it is recommended that only the first page of the descriptive part be labelled with the 6-digit reference number),
 - 2.6.3. a model – labelled with the 6-digit number at the bottom of the model, on the part referring to Phase A and on the part referring to Phase B.
 - 2.6.4. a sealed envelope with an identification card,
 - 2.6.5. a sealed envelope with the electronic medium containing the electronic version of the Study Submission,
 - 2.6.6. packaging.
- 2.7. None of the aforementioned elements of the Competition Submission may be labelled with the name of the Competition Participant filing the submission, or with other information enabling the author of the submission to be identified prior to the final decision about the winner of the Competition being made by the Jury. Where the Competition Submission is filed via a postal operator or a messenger, the name and the address stated on the envelope must not be the name and the address of the Competition Participant.
- 2.8. Materials not falling within the scope of the Competition shall not be assessed.
- 2.9. The scope and the level of detail of the concept presented should be sufficient to enable a building permit design to be drawn up.

As regards the description, boards, model, envelope with the identification card and envelope with the electronic medium, it is recommended to place the reference number at the upper right corner.

The size of digits should be of ca. 1 cm. As regards a notebook with a descriptive part, it is recommended to attach the reference number only on the cover (first page), at the upper right corner.

3. Method, location and deadline for filing Competition Submissions

- 3.1. Competition Submissions must be filed, in their graphic and descriptive form, by the final deadline falling at **1:00 PM on 09.03.2020**, with the confirmation of receipt requested (Appendix No. 8 to the Rules and Regulations), to the following address:
Stowarzyszenie Architektów Polskich
ul. Foksal 2
00-366 Warszawa
- 3.2. Competition Submissions need to be filed in packaging preventing their traceless opening and reading the contents thereof. The packaging must be labelled in the following manner:

**OPRACOWANIE KONKURSOWE SKŁADANE W DWUETAPOWYM,
STUDIALNO-REALIZACYJNYM KONKURSIE
architektoniczno-urbanistycznym na opracowanie koncepcji architektonicznej wraz z
zagospodarowaniem terenu dla Fazy A i Fazy B inwestycji pn. „Budowa budynku
naukowo-dydaktycznego przy ul. Bednarskiej 2/4 ” (Faza A inwestycji realizowana w
ramach Programu Wieloletniego pn. „Uniwersytet Warszawski 2016-2025”)**

nie otwierać do dnia 09.03.2020 r. do godz. 13.00

and must be labelled with the NUMBER assigned to all elements of the Competition Submission.

- 3.3 Competition Submissions may only be filed by those Participants who have been selected to participate in the Competition and have been invited to file their Competition Submissions.
- 3.4. Competition Submissions sent via a postal operator, messenger or in any other manner must be received by the Organising Authority within the deadline referred to in paragraph 3.1 (the date of receipt shall be decisive).

note:

Where the Study Submission is filed in any manner other than in person (e.g. via a postal operator or a messenger), the name and the address stated on the envelope must not be the name and the address of the Competition Participant. Moreover, the Competition Submission must have an attached confirmation of filing the Competition Submission (Appendix No. 8 to the Rules and Regulations) in an open envelope, filed to the address that is not the one of the Competition Participant's. This address shall be used to send a confirmation of receipt of the Competition Submission.

- 3.5. The Competition Submission filed by the Participant may only be withdrawn prior to the expiry of the deadline for submitting Study Submissions- The submission may be withdrawn after an original confirmation of receipt of the Competition Submission, issued by the Organising Authority or a person or entity appointed thereby has been presented.
- 3.6. The Competition Submission may only be amended or supplemented prior to the expiry of the deadline for submitting Study Submissions. Amendments to or supplementations of the Study Submission must be made in accordance with the requirements applicable to Competition Submission, provided that the packaging (envelopes) will be labelled with an additional inscription reading "ZMIANA / UZUPEŁNIENIE" ("AMENDMENT / SUPPLEMENT").
- 3.7. Submissions filed via a postal operator, a messenger or delivered in any other manner, received by the Contracting Authority after the expiry of the deadline for filing Competition Submissions, as confirmed by means of a protocol to be drawn up, shall not be deemed to have been submitted and may be collected by the Participant before the results of the competition have been announced, at the Participant's expense only.
- 3.8. Competition Submissions shall be encrypted by the Jury Secretary who will assign an individual, 3-digit code to each Submission. A protocol will be drawn up documenting this activity and will be handed over to the Contracting Authority's Manager.

XIII. Evaluation of Submissions

1. Methodology applied to assess Study Submissions.

- 1.1. Study Submissions shall be assessed by the Jury, during non-public meetings where compliance of the Submissions with the material formal and content-related requirements set forth in the Rules and Regulations will be evaluated and where the Submissions will be assessed on the basis of the criteria provided for in item 3 of the present Chapter.

- 1.2. The Jury shall decide on the first stage of the Competition by selecting the best Submissions out of the Study Submissions. The selected Submissions will be admitted to the second stage of the Competition.
- 1.3. The Jury shall, in particular:
 - 1.3.1. identify those Submissions that should be admitted to stage II of the Competition,
 - 1.3.2. draw up a justification of the verdict of the stage I of the Competition,
 - 1.3.3. draw up information for Participants whose work has been qualified to stage II of the Competition,
 - 1.3.4. submit the Competition results to the Contracting Authority's Manager for approval,
 - 1.3.5. alternatively, draw up a justification of a decision to not select the winners of stage I of the Competition.

2. Methodology of assessing Competition Submissions.

- 2.1. Study Submissions shall be assessed by the Jury, during non-public meetings where compliance of the Submissions with the material formal and content-related requirements set forth in the Rules and Regulations will be evaluated and where the Competition Submissions will be assessed based on the criteria provided for in paragraph 3 of the present Chapter.
- 2.2. The Jury shall issue a verdict of the Competition through selecting the best Competition Submissions out of all Competition Submissions.
- 2.3. The Jury shall, in particular:
 - 2.3.1. identify those Submissions that should be awarded, along with the type and amount of the award, or refrain from awarding a given prize or prizes, if Competition Submissions fail to meet the requirements laid down in the Rules and Regulations materially,
 - 2.3.2. draw up information about the awarded and distinguished Competition Submissions,
 - 2.3.3. draw up a justification of the verdict of the Competition,
 - 2.3.4. prepare post-competition recommendations for a Submission that has been awarded the First Prize – in the case of awarding the prize in the form of an invitation to negotiations as part of a single source procedure or Submissions that have been awarded prizes in the form of invitations to negotiations without a contract notice,
 - 2.3.5. submit the Competition results to the Contracting Authority's Manager for approval,
 - 2.3.6. alternatively, draw up a justification of the lack of the Competition verdict.

3. Criteria for the assessment of Submissions.Criteria for assessing Study Submissions in Stage I:

- Spatial relationship of the building with the surroundings and the historic bathhouse, fitting the body of the building into the existing urban context, including historical and monument preservation conditions; city-forming properties of the architectural concept – 40%
- Functionality of architectural solutions, including the independent functioning of Phase A, flexibility and adaptability of the designed academic spaces and common spaces; the way the common spaces of the building function and their community-forming potential – 30%

- Quality, reliability and innovativeness of the proposed architectural solutions – 30%

- 3.1.1. Each of the Study Submissions shall be assessed by the Jury based on the aforementioned criteria and based on their compliance with the crucial provisions of the Rules and Regulations. The Jury shall assess the Study Submissions in their entirety, in compliance with the aforementioned criteria and with the requirements of the Competition Rules and Regulations, by awarding between 1 and 100 points. A protocol from the Jury's meeting containing a description of its activities and a justification of the decisions made with regard to the Submission, as well as their ranking, shall be drawn up.
- 3.1.2. The Jury may seek the opinion of experts and appraisers, especially with regard to functional solutions, with a reservation that they must not participate in the assessment of the Competition Submission and that their opinions will be of a consulting character only.
- 3.1.3. Five Participants, whose Study Submissions have gained the highest number of points, will be qualified and admitted to the second stage of the Competition.

3.2. Criteria for assessing Competition Submissions in Stage II

-Spatial relationship of the building with the surroundings and the historic bathhouse, fitting the body of the building into the existing urban context, including historical and monument preservation conditions; city-forming properties of the architectural concept – 20%

-Functionality of architectural solutions, including the independent functioning of Phase A, flexibility and adaptability of the designed academic spaces and common spaces; the way the common spaces of the building function and their community-forming potential – 35%

-Quality, reliability and innovativeness of the proposed architectural solutions (materials, details) – 20%

-Economics of architectural and industrial solutions having impact on the building's operating costs – 25%

- 3.2.1. Each of the Study Submissions shall be assessed by the Jury based on the aforementioned criteria and based on their compliance with the crucial provisions of the Rules and Regulations. The Jury shall assess the Study Submissions in their entirety, in compliance with the aforementioned criteria and with the requirements of the Competition Rules and Regulations, by awarding between 1 and 100 points. A protocol from the Jury's meeting containing a description of its activities, and a justification of the decisions made with regard to the Submission, as well as their ranking, shall be drawn up.
- 3.2.2. The Jury may seek the opinion of experts and appraisers, especially with regard to functional solutions, with a reservation that they must not participate in the assessment of the Competition Submission and that their opinions will be of a consulting character only.
- 3.2.3. The Competition Submission that scores the highest number of points in the second stage of the Competition shall be deemed the best.

- 3.2.4. The Competition Submission that scores the second best number of points, based on the competition terms and conditions, will be considered to be second-ranked Competition Submission and will be eligible to receive the award for the second-ranked Competition Submission.
 - 3.2.5. The Competition Submission that scores the third best number of points, based on the competition terms and conditions, will be considered to be third-ranked Competition Submission and will be eligible to receive the award for the third-ranked Competition Submission.
- 3.3. Announcement of the results of the first stage of the Competition.
- 3.3.1. Immediately following the approval of the protocol of the work of the Jury in the first stage of the Competition by the Manager of the Contracting Authority, the Organising Authority shall send announcements of the score results of Study Submissions in the first stage of the Competition to all Participants admitted to the Competition.
 - 3.3.2. The content of the announcements formulated by the Organising Authority will include an invitation to submit the Competition Work in the second stage of the Competition, addressed to Participants whose Study Submissions have been qualified to the second stage of the Competition.
 - 3.3.3. The content of the announcements formulated by the Organising Authority may include additional information to be taken into account while preparing Competition Submissions in the second stage of the Competition.

XIV. Awards and announcement of Competition results

- 1. The following awards may be assigned in the Competition:
 - 1.1. Cash prizes:
 - 1st prize – net PLN 50,000.00 (fifty thousand zlotys)
 - 2nd prize – net PLN 35,000.00 (thirty five thousand zlotys)
 - 3rd prize – net PLN 20,000.00 (twenty thousand zlotys)
 - 1.2. An award in the form of an invitation to participate in negotiations of a single source contract for drawing up a detailed Competition Submission
or
 - 1.3. An award in the form of an invitation to participate in negotiations without publication of a contract notice for drawing up a detailed Competition Submission
and
 - 1.4. Cash distinctions for not more than two Competition Submissions, with the value of net PLN 15,000 (fifteen thousand zlotys) each
 - 1.5. The proposals of prizes and distinctions listed under clause XIII.1.1 to 1.4 shall be drawn up by the Jury and approved by the Contracting Authority's Manager.
 - 1.6. The Jury must not propose a greater number of cash prizes and greater a number of cash distinctions, but may propose different values of the individual cash prizes and cash distinctions, under reserve that the total value of those prizes and distinctions does not exceed the amount of net PLN 135,000 (one hundred and thirty five thousand zlotys).

- 1.7. The Jury may propose not to grant any awards and monetary distinctions.
- 1.8. The Jury may propose that fewer than three cash prizes and fewer than two cash distinctions be awarded.
- 1.9. The Jury must not propose that an award be granted in the form of an invitation to participate in negotiations for a single source contract for drawing up a detailed Competition Submission for one of the Participants, and in the form of an invitation to participate in negotiations for single source contract for drawing up detailed Competition Submissions for the subsequent Participants.
- 1.10. The Jury may propose to grant the first cash prize only to a Participant whose Competition Submission has received the highest number of points.
- 1.11. The Jury may propose to grant the second cash prize only to a Participant whose Competition Submission has received the second highest number of points.
- 1.12. The Jury may propose to grant the third cash prize only to a Participant whose Competition Submission has received the third highest number of points.
- 1.13. The Jury may propose to grant an award in the form of an invitation to participate in negotiations without publication of a contract notice for drawing up a detailed Competition Submission only to those participants whose submissions have received the first, second or third highest number of points.
- 1.14. When proposing the award in the form of an invitation to participate in negotiations without publication of a contract notice for drawing up a detailed Competition Submission, the Jury must not leave out a Participant with a higher number of points and invite a Participant with a lower number of points.
- 1.15. The Jury may propose to assign cash distinctions only, without assigning any awards.
- 1.16. The Jury may propose that cash distinctions be awarded only to those Participants to whom no awards have been assigned, regardless of the number of points awarded to their Competition Submissions.
- 1.17. The Jury may propose cash distinctions to those Participants whose Competition Submissions contain elements deserving such a distinction.
- 1.18. The Jury may not award cash distinctions to Participants whose Competition Submissions filed in the second stage of the Competition have failed to meet the requirements resulting from these Rules and Regulations.
- 1.19. The Jury may propose that honorary distinctions are awarded, in any numbers, to Participants whose Competition Submissions filed in the first stage of the Competition contain elements deserving such a distinction.
- 1.20. The awarding of honorary distinctions does not trigger an obligation to pay any funds to Participants who have been awarded these distinctions by the Organising Authority.
- 1.21. Once the Competition has been concluded and the cash prizes have been paid out, the Organising Authority shall become the owner of the copies of awarded Competition Submissions.
- 1.22. Cash prizes shall be paid out within 30 days from the results of the Competition becoming valid at the latest, and if an appeal is filed with the President of the National Appeals Chamber, an appeal is filed with court or a cassation appeal is filed, within 14 days from a valid verdict or decision being issued, or from such a verdict or decision becoming valid. Prior to their payment, the cash prizes shall be reduced by the amount of the tax due, if the obligation to impose such a tax results from separate legal regulations.

- 1.23. The cash prizes shall be paid by means of a wire transfer to the bank account specified in the Competition Submission's identification card (Appendix No. 5 to the Competition Rules and Regulations).
 - 1.24. Where the Author of the winning Submission has been granted an award in the form of an invitation to participate in negotiations for single source contract for drawing up a detailed Competition Submission, the Contracting Authority shall send the invitation to the selected Participant within 90 days from the results of the Competition becoming valid at the latest, and if an appeal is filed with the President of the National Appeals Chamber, an appeal is filed with court or a cassation appeal is filed, within 90 days from valid verdict or decision being issued, or from such a verdict or decision becoming valid.
 - 1.25. Where the Authors of winning Submissions have been granted an award in the form of an invitation to participate in negotiations without the publication of a contract notice (for at least 2 Participants) for drawing up a detailed Competition Submission, the Contracting Authority shall send the invitation to the selected Participants within 90 days from the results of the Competition becoming valid at the latest, and if an appeal is filed with the President of the National Appeals Chamber, an appeal is filed with court or a cassation appeal is filed, within 90 days from valid verdict or decision being issued, or from such a verdict or decision becoming valid.
 - 1.26. Regardless of the awards and distinctions granted, each Participant in the second stage of the Competition, who will prepare as part of the Competition Submission a model that is compliant with the provisions of these Rules and Regulations, will be paid **gross PLN 5,000** (say: five thousand zlotys) by the Organising Authority.
 - 1.27. Immediately after the public announcement of the results of the Competition, each Participant in the second stage of the Competition shall issue and deliver to the Contracting Authority's headquarters an invoice or a bill for the amount of gross PLN 5,000 for the preparation of a model in the second stage of the Competition.
 - 1.28. The Contracting Authority shall pay remuneration for the preparation of a model to each Participant in the second stage of the Competition **within 30 days** from the reception of a properly issued invoice or bill, by wire transfer to an account indicated in the contents of the invoice or bill.
2. Announcement of Competition results:
- 2.1. The results of the Competition shall be announced publicly on **17 March 2020**. Information about the location and date shall be provided to the Competition Participants in a separate letter or notice.
 - 2.2. Once the results of the Competition have been officially announced, the Organising Authority shall reveal publicly and identify all Competition Submissions by assigning them to the individual Participants, based on the NUMBER placed on the identification cards attached to the Competition Submissions.
 - 2.3. Where it has been determined, following the identification of the Competition Submissions, that:
 - 2.3.1. a Competition Submission was filed by a Participant who was not invited to file a Competition Submission,
 - 2.3.2. a Competition Participant plays a role in more than one Competition Submission,
 - 2.3.3. a Competition Participant does not meet the requirements set forth in the Regulations and/or in the Application to Participate in the Competition;

- then such a Submission or such Submissions shall be rejected, the Participant concerned shall be excluded from participation in the Competition and shall not have the right to have any award granted.

If the situation referred to under clause 2.3 of the present Chapter concerns a Competition Participant whose Competition Submission has been selected to be the best Competition Submission, and the Jury has proposed to grant that Participant an award in the form of an invitation to participate in negotiations for the single source contract for drawing up design documentation being a detailed version of the Competition Submission, the Contracting Authority shall have the right to consider the next Competition Submission listed in the protocol of the Jury to be the best Competition Submission, and to grant such a Competition Submission an invitation to participate in negotiations for the single source contract for drawing up design documentation being a detailed version of the Competition Submission.

If the situation referred to under clause 2.3 of the present Chapter concerns a Competition Participant whose Competition Submission received the first, second or third award, and the Jury has proposed to grant such Participant an award in the form of an invitation to participate in negotiations without publication of a contract notice for drawing up design documentation being a detailed version of the Competition Submission, the Contracting Authority shall have the right to consider the next Competition Submission listed in the protocol of the Jury to be the best Competition Submission, and to grant such a Competition Submission an invitation to participate in negotiations without publication of a contract notice for drawing up design documentation being a detailed version of the Competition Submission.

- 2.4. The Organising Authority shall communicate the Competition results to all Competition Participants who have filed Competition Submissions and shall publish the results of the Competition on its website.
- 2.5. Once the Competition has been concluded, the Competition Submissions shall be presented during a post-competition exhibition, during which a post-competition discussion will be held. Information about the foregoing will be provided by the Organising Authority separately.
- 2.6. An announcement with the Competition results will be published on the Organising Authority's website. The Organising Authority shall also directly notify the Competition Participants who have filed their Competition Submissions thereof, at the same time informing them about the dates of the post-competition exhibition, about the date of the public post-competition discussion and about the date after which the Competition Submission will be available for collection, following their public presentation has been completed. The Organising Authority shall provide the announcement of the Competition results, immediately after the Competition has been concluded, to the Office for Official Publications of the European Communities.
- 2.7. The Competition Submissions to which no awards have been assigned will be returned to the Competition Participants upon their request and at their expense, following the submission of a confirmation of their submission, not earlier than two months after announcement of the Competition results. Competition Submissions to which no awards have been assigned and whose authors fail to submit a request for their return within 3 months, shall be destroyed after expiry of the storage period required under the Act. Models of Study Submissions that have

been granted awards or distinctions shall become the property of the Contracting Authority on the day of payment of an award or distinction.

After 3 months the models of Study Submissions that have not been granted awards or distinctions and have not been collected by the Competition Participants shall become the property of the Contracting Authority and may be destroyed.

2.8. The Competition Organising Authority shall organize a post-competition discussion, a post-competition exhibition of the Competition Submissions and shall plan to release a post-competition publication in the form of a leaflet or catalogue.

2.9. The Contracting Authority does not plan to reimburse the cost of drawing up Competition Submissions, except for the payment of remuneration for models prepared by particular Participants in the second stage of the Competition.

XV. The Jury

1. The assessment of the Competition Submissions shall be made by the Jury appointed by means of Disposition No. 43 of the Rector of the University of Warsaw of 15 April 2019. The Jury shall operate in accordance with the Rules of the Procedure of the Jury.

The Jury appointed by means of Disposition No. 43 of the Rector of the University of Warsaw of 15 April 2019 shall be made up of the following:

Jury Chairman: Zbigniew Maćków, architect, SARP representative,

Deputy Jury Chairman: Andrzej Alinkiewicz, architect, University of Warsaw representative,

Chief Juror: Mateusz Świątorzecki, architect, SARP representative,

Juror: Prof. Anna Giza-Poleszczuk, University of Warsaw representative,

Juror: Marlena Happach, architect, representative of the Office of Architecture and Spatial Planning of the Capital City of Warsaw,

Juror: Prof. Dariusz Kuźmina, PhD, University of Warsaw representative,

Juror: Wojciech Małecki, SARP representative,

Juror: Jerzy Pieszczyrkow, MSc, Eng., University of Warsaw representative,

Juror: Michał Sikorski, University of Warsaw representative,

Juror: Prof. Urszula Sztandar-Sztanderska, University of Warsaw representative,

Juror: representative of the Mazowieckie Voivodeship Monument Preservation Office, as designated

The Organising Authority has appointed the following Substitute Jurors:

- Michał Brutkowski, architect, University of Warsaw representative (holding no voting right),
- Marcin Mostafa, architect, University of Warsaw representative (holding no voting right).

Substitute Jurors participate in the sessions without the right to vote, in order to acquire full knowledge of the course of the Competition, in case they are appointed to the Jury.

The Competition Organising Authority has appointed the following Jury Secretary:

- Marek Szeniański, landscape architect, SARP representative

2. The Jury's tasks shall include, in particular, the following:
 - 2.1. preparing information about Competition Submissions and assessment of Competition Submissions,
 - 2.2. identifying those Competition Submissions that should be assigned with awards and distinctions, and specifying the type and value of such awards,

- 2.3. selecting the best Competition Submission,
 - 2.4. drawing up a justification to the Competition results,
 - 2.5. coming up with recommendations for the Competition Submission to which an award in the form of an invitation to negotiations of a single source contract, or for Competition Submissions to which an award in the form of an invitation to negotiations without publication of a contract notice has been assigned, and assessing the fulfilment of such recommendations,
 - 2.6. recommending, to the Contracting Authority's Manager, the approach to be followed (single source contract or negotiations without publication of a contract notice), along with a justification of its selection,
 - 2.7. submitting the results for approval by the Contracting Authority's Manager,
 - 2.8. other tasks referred to in the Jury Regulations and in Art. 113 of the Act.
3. The tasks of the Jury Secretary shall include, in particular, the following:
- 3.1. assessment of Applications to Participate in the Competition;
 - 3.2. ensuring anonymity of information about the Competition Participants and Competition Submissions; the Competition Submissions filed shall remain fully anonymous until the Competition has is finished;
 - 3.3. supervising, on behalf of the Competition Organising Authority, the conformity of the Competition with the Rules and Regulations and with other requirements stemming from legal regulations, in particular from the Act;
 - 3.4. other tasks referred to in the Jury Regulations.

XVI. Negotiations of single source contract or negotiations without publication of a contract notice

1. The Competition Participant who has received an award in the form of an invitation to negotiate a single source contract or Competition Participants who have been invited to hold negotiations without the publication of a contract notice, to draw up Design Documentation being a detailed version of the competition Submission, shall be required to commence the negotiations and the time and location identified by the Organising Authority.
2. The negotiations will be considered with arrangements of importance for the parties, that will be included in the wording of the agreement to be concluded, in accordance with the Material Contract Provisions constituting Appendix No. 3 to the Rules and Regulations, i.e. concerning remuneration, copyright and date of performance of the Subject of Agreement, enabling the Subject of Agreement to be completed within the deadline specified by the Organising Authority in the Material Contract Provisions.
3. The Organising Authority shall also require the Author/Authors of the awarded Competition Submissions to take into consideration, while drawing up the Design Documentation being a detailed version of the Competition Submission, the post-competition recommendations of the Jury applicable to the selected Competition Submission. In such circumstances, the post-competition recommendations of the Jury, applicable to the selected Competition Submission(s), shall constitute an integral part of the description of the subject of contract.
4. The Organising Authority may refuse to conclude the Contract for the drawing up of Design Documentation being a detailed version of the Competition Submission, if any premises resulting in the need to invalidate the proceedings pursuant to Article 93(1)(6) and (7) of the Act have been met.
5. The subject of the contract has been described in the Material Contract Provisions constituting Appendix No. 3 to the Rules and Regulations.

XVII. Arrangements concerning copyright

1. Fields of use of Competition Submissions and provisions concerning the transfer of proprietary copyright to the winning Competition Submission.
 - 1.1. The Competition Submissions must not be made available publicly, in part or in whole, and distributed in any other manner prior to the date of public announcement of the Competition results.
 - 1.2. The Organising Authority, regardless of the date of payment of cash prizes and distinctions and without additional remuneration for the Competition Participants, reserves the right to present and make publicly available, for the first time, all or selected Competition Submissions during a public post-competition exhibition, the right to their reproduction and publication with the use of any technique (including by printing, reprographic or digital recording techniques), to make them available, to produce - in the manner referred to above - copies of the work and to distribute them in the form of an exhibition catalogue (printed or digital), also in the Internet. All Participants grant, to the Organising Authority, a free, non-exclusive license permitting it to do the above, with the said license not being subject to any time- and territory-related restrictions and coming into effect upon the approval of the Competition results by the Contracting Authority's Manager. Furthermore, the Participants express their consent to the necessary modifications (e.g. change of the format) that need to be introduced in relation to the publication of Competition Submissions. The representation on granting the license pursuant to the terms referred to above has been included in the Application to Participate in the Competition.
 - 1.3. The provisions of items 1.1 and 1.2 of the present Chapter shall be without prejudice to the personal copyright of the authors of Submissions.
 - 1.4. The Competition Participant whose Competition Submission has been ranked the best and who has received an award in the form of an invitation to negotiate a single source contract, or Competition Participants who have received awards in the form of invitations to hold negotiations without the publication of a contract notice to draw up Design Documentation being a detailed version of the Competition Submission, undertake to:
 - 1.5. transfer to the Organising Authority proprietary copyrights to the Competition Submission as of the date of payment of the cash prize – in the following fields of use:
 - 1.5.1. recording and copying, with the use of any technique, on any medium, in any scale, for the needs of any media, especially in the form of printed publications, boards, photosensitive tape, magnetic tape, computer discs and all types of media used for digital recording,
 - 1.5.2. placing and using, in any scale or part, in any materials published in relation to the promotion of the Organising Authority or of an entity identified by the Organising Authority,
 - 1.5.3. introducing, in any part, to the Internet or to computer memory, placing in and using as part of online publications,
 - 1.5.4. using in multimedia works,
 - 1.5.5. displaying, screening, playing, broadcasting and rebroadcasting in public, with the use of wired or wireless video technologies, through ground stations, as well as broadcasting with the use of satellites and the Internet,
 - 1.5.6. using, any part, for advertising and promotional purposes, for naming or identifying the Organising Authority, his programs, shows and publications,

- 1.5.7. creating foreign language versions.
 - 1.6. transfer to the Organising Authority related copyrights to the Competition Submission, as of the date of signing the agreement, concluded as a result of a decision on the negotiations without a publication, which covers in particular:
 - 1.6.1. consent to perform and permission to perform related copyrights, administration and use of related work that represents the compilation of the documentation, created by the Participant or other entities, upon commission by the Contracting Authority, in all fields of use referred to in Article 50 of the Act on Copyright and Related Rights, in particular listed in item 1.5 above,
 - 1.6.2. the right to permit the use and administer related work that represents the compilation of the documentation created by the Participant or other entities, upon commission by the Contracting Authority, in all fields of use referred to in Article 50 of the Act on Copyright and Related Rights, in particular listed in item 1.5 above,
 - 1.7. in the field of moral rights:
 - 1.7.1. shall undertake not to exercise the moral right in the future, in the form of inviolability of content and form as well as to reliably use the design documentation (or a part thereof) and the technical documentation (or a part thereof) that is going to emerge as a result of the execution of the Agreement, as well as related work that represents its compilation,
 - 1.7.2. shall guarantee that natural persons being the authors will not exercise their moral rights in a way that limits or prevents the Contracting Authority from exercising rights acquired as part of this Competition,
 - 1.8. The Competition Participant referred to under clause 1.4 shall be bound by the principles applicable to transferring and exercising copyright referred to in the Material Contract Provisions (Appendix No. 3).
2. The Competition Participant shall represent and warrant that the Organising Authority's use of the work will not violate any third party rights, including proprietary and moral copyright of third parties.

XVIII. Legal remedies available to Competition Participants

1. The Competition Participants, as well as other entities - if the award of a given contract was in their interest and they have borne or may bear a loss as a result of the Contracting Authority's violation of the Act, shall have the right to legal remedies pursuant to the principles set forth in the Act.

XIX. Information clause required under Art. 13 GDPR.

Pursuant to Article 13(1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 119, 4.5.2016, p. 1), hereinafter "GDPR", I hereby inform you that:

- your personal data are controlled by the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa;
- Mr. Dominik Ferenc is the Data Protection Officer of the University of Warsaw, and may be contacted at: iod@adm.uw.edu.pl tel.: 22 55 22 042;
- your personal data will be processed pursuant to Article 6(1)(c) GDPR, for purposes related to the Competition and to the procedure concerned with the award of a public contract,

commenced once the Competition has been concluded: SARP Competition No. 981, conducted pursuant to the provisions of the Public Procurement Act;

- the recipients of your personal data shall include persons or entities to which the Competition documentation and the procedure documentation will be made available pursuant to Article 8 and Article 96(3) of the Act;
- your personal data will be stored, pursuant to Article 127(1) and Article 97(1) of the Act, over the period of 4 years from the completion of the Competition and of the procedure for the award of the contract, initiated once the Competition has been concluded, and if the term of the contract is longer than 4 years, the storage period shall cover the entire term of the contract;
- your obligation to provide personal data that directly pertain you is a statutory requirement set forth in the Public Procurement Act, stemming from your participation in the Competition and in the procedure for the award of the contract, initiated once the Competition has been concluded; the consequences of a failure to provide the specified data are set forth in the Public Procurement Act;
- no automated decisions shall be made in connection to your personal data, pursuant to Article 22 GDPR;
- you shall have:
 - the right to access your personal data, pursuant to Article 15 GDPR;
 - the right to rectify your personal data, pursuant to Article 16 GDPR¹;
 - the right to obtain from the controller restriction of processing, subject to situations referred to under Article 18(2) GDPR, pursuant to Article 18 GDPR²;
 - the right to lodge a complaint with the President of the Personal Data Protection Office, should you decide that the processing of your personal data violates the provisions of GDPR;
- you shall not have:
 - the right to erasure of personal data, in relation to Article 17(3)(b), (d) or (e) GDPR;
 - the right to portability of personal data, as referred to under Art. 20 GDPR;
 - **the right to object to processing of personal data, as your personal data are processed based on Article 6(1)(c) GDPR, pursuant to Article 21 GDPR.**

APPENDICES:

Appendix No. 1	Template of the Application to Participate in the Competition.
Appendix No. 2	European Single Procurement Document.
Appendix No. 3	Material Contract Provisions applicable to the drawing up of design documentation being a detailed version of the Competition Submission, constituting the subject of a contract awarded in the direct agreement of contract procedure, including information about the planned cost of the works performed based on the Competition Submission and on the cost of performing the subject of the contract.

¹ *exercising the right to rectification must not result in a change to the result of the proceedings for the award of the public contract, nor in an amendment to the provisions of the contract, to the extent that violates the Public Procurement Act, and must not violate the integrity of the protocols and appendices thereto.*

² *the right to restriction of processing does not apply to storage for the establishment, exercise or defense of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State.*

- Appendix No. 4 Templates of powers of attorney to represent the Participant/Participants
- Appendix No. 5 Identification card of the Study Submission.
- Appendix No. 6 Identification card of the Competition Submission
- Appendix No. 7 Confirmation of filing the Study Submission.
- Appendix No. 8 Confirmation of filing the Competition Submission
- Appendix No. 9 Representation concerning costs.
- Appendix No. 10 Programming table.
- Appendix No. 11 Land use specification.
- Appendix No. 12 Environmental requirements – the appendix shall be passed to Participants in the 2nd stage of the Competition.

COMPETITION MATERIALS

Appendix No. 13	Bednarska – Functional and Utility Guidelines
Appendix No. 14	Master map – PDF
Appendix No. 15	Master map – DWG
Appendix No. 16	Dendrological inventory
Appendix No. 17	Floor plans and facades of the historic bathhouse
Appendix No. 18	A schematic 3D model including the immediate surroundings
Appendix No. 19a	Description of the mother-model – PDF
Appendix No. 19b	Dimensions of the insert – DWG
Appendix No. 20	Guidelines of the Mazowieckie Voivodeship Conservator of Monuments
Appendix No. 21	Guidelines of the Municipal Water and Sewerage Company
Appendix No. 22	Decision of the President of the Capital City of Warsaw on determining the location of the public purpose investment
Appendix No. 23	A geotechnical opinion on the subsoil and ground contamination analysis for the investment titled “An academic building at Bednarska 2/4 Street, Warsaw”
Appendix No. 24	A geophysical analysis of the construction site at the Faculty of Journalism area

The abovementioned appendices to the Rules and Regulations may be used by the Competitions Participant solely for purposes related to the present Competition.